

THE RICHARDS LIBRARY



Board of Trustees Meeting Agenda

Tuesday, April 1, 2025 @ 10:00 AM

In the Jeffrey M. Levine Community Room

- I Call to Order and Roll Call of Members
- II Consent Agenda
 - Approval of Mtg. Agenda
 - Approval of Prior Mtg. Minutes
 - Treasurer's Report: Financials
- III Period of Public Expression: 15 minutes total for comments
- IV Correspondence: *Caldwell-Lake George Library, SALS- annual meeting, Adirondack Land Trust*
- V Director's Report: *see attached*
- VI Committee Reports
 - a. Personnel: *n/a*
 - b. Budget & Finance: *n/a*
 - c. Building & Grounds: *Zoom meeting with potential grant writer*
 - d. Ad Hoc: *n/a*
 - e. Outreach: *John*
 - f. Policy: *Workshop – reviewed strategic plan*
- VII Old Business
 - 2025 SALS Construction Challenge Grant – *not applying this round*
 - Renew Director's Contract - *completed*
 - Holidays Closed
 - Annual Sexual Harassment Prevention Training
- VIII New Business
 - Quotes for changing furnaces from oil to propane
 - 2024 Financial Review and Tax Return
 -
- IX Other Business
 - Town Board Meetings
 - o Report from Sue for March WCSO BOE (3/10 @ 6:00p)
 - o Esther attending the Thurman meeting (4/17 @ 4:30p)
 - o Need volunteer for Warrensburg meeting (5/14 @ 7:00p)
 -
- X Period of Public Expression: 15 minutes total for comments
- XI Next Committee Workshop: Tuesday, April 15, 2025 @ 10:00 AM
- XII Next Board Meeting: Tuesday, May 6, 2025 @ 10:00 AM
- XIII Adjournment

**The Richards Library
Board of Trustees Meeting Minutes
Tuesday, March 4, 2025**

Present: Gina Colburn, Sarah Gebbie-Measeck, Susan Matzner, John Schroeter, Esther McTague, Becky Lawler, and Shelby Burkhardt, Library Director

Excused: Mary Beadnell

Meeting called to order at 10:04am

Motion to approve the consent agenda was made by John, seconded by Susan and approved by Board.

Period Of Public Expression: None

Correspondence:

- Received a notice about board development opportunities.
 - Board members would not be available to attend these course so decision was made not to pay for the courses
- SALS – New Director Search
 - Sarah Dallas is planning to retire late summer
 - SALS is holding a series of meetings with Board members and Library Directors in March

Director's report:

- Martha's Mittens donations were collected
- NMS made an additional visit to get information for propane furnace replacements
 - Request sent to SHIPO
 - Need approval due to historical building
- SALS submitted the 2025 Annual Report to NYS
- Service visit from Barrier Free Elevators – batteries changed, all OK
- All tax forms are available along with instructions for filing
- Contacted Paul Mays about finalizing the Accessibility Improvements Project
- The many February programs were discussed
- Upcoming programs for the month were discussed
- Special programs planned for April were discussed
 - April 1 – Seed Starting Workshop
 - April 21 - Holocaust Exhibit – will be in Community Room for a month
 - April 24 – Forage & Cook Workshop
- Statistics for the month were presented

Committee Reports:

- Personnel Committee: n/a
- Ad Hoc: n/a
- Budget and Finance: n/a
- Building and Grounds: n/a
- Outreach
 - going along at Countryside

- Policy: n/a

Old Business

- 2025 SALS Challenge Grant is due March 31 – looking for a grant writer
- 2026 Budget
 - Preliminary budget posted to website
- Renew Trustee Term – completed at Feb. Board meeting
- Renew Director's Contract
 - Contract will be created and signed this month
- 2025 Annual Report
 - SALS submitted to NYS

New Business

- Holidays Closed: Discussed which holidays the Library might be open instead of closed

Other Business:

- Town Board Meetings
 - Sarah reported on the February Warrensburg Town Meeting
 - Town Board asked if the Library could collect data on broadband access in our community. Will ask town to provide forms that patrons may self-report and turn in to the town.
 - Town Board asked if the Library could help with Friday programming for the town summer youth program. Will ask town to share more details.
 - Town Board asked if the Library would be able to host a monthly "Senior Game Night" since there is no longer a Senior Center in town for them to meet. Will ask town to share more details and try to move forward with this program.
 - Susan will attend the March Warrensburg CSD BOE meeting to present the Library's ballot proposition for the BOE Voting in May 2025
 - Esther will attend the April Thurman meeting
 - Annual Sexual Harassment Prevention Training: Determined that the Annual Sexual Harassment Prevention Training for Trustees and staff will be done on-line utilizing the free training from NYS.

Public Expression: none

Next Board Meeting set for April 1, 2025 at 10:00am

The Board Committee workshop is set for March 18, 2025 at 10:00am

A motion was made by Susan, seconded by John and approved by the Board to adjourn at 11:02am

Approved by The Richards Library Board of Trustees on

Richards Library
Monthly Statement of Revenues & Expenses

Accrual Basis

March 2025

	<u>Mar 25</u>
Ordinary Income/Expense	
Income	
OPERATING RECEIPTS	209
NON-OPERATING RECEIPTS	115
Total Income	324
Expense	
OPERATING EXPENSES	9,787
PAYROLL, WAGES, BENEFITS & EXPE	13,087
COLLECTION & OTHER CAPITAL EXPE	120
Transfers Between Oper Acc'ts	2,697
Total Expense	25,691
Net Ordinary Income	-25,367
Other Income/Expense	
Other Income	
TRANSFERS	2,697
Total Other Income	2,697
Net Other Income	2,697
Net Income	<u><u>-22,670</u></u>

Richards Library Monthly Funds Activity Report

Accrual Basis

March 2025

Type	Date	Num	Name	Memo	Debit	Credit
GFNB #-6131 -Operat & DF						
12.39a · Operating Account - GFNB						
Deposit	03/02/2025			Deposit	33.00	
Deposit	03/09/2025			Deposit	106.00	
Check	03/11/2025	A/W	SPECTRUM ENTERPRISE #142279801	02/25/25-03/24/25		90.37
Check	03/11/2025	TRANSFER	OPERATING ACCOUNT	TRANSFER OF DESIGNATED SAVINGS TO CO...	2,697.00	
Bill Pmt -Check	03/11/2025	6927	BAKER & TAYLOR	BOOKS		120.03
Bill Pmt -Check	03/11/2025	6928	BRALEY & NOXON	NUTS & BOLTS		0.17
Bill Pmt -Check	03/11/2025	6929	CURTIS LUMBER	VARIOUS R&M SUPPLIES		3.93
Bill Pmt -Check	03/11/2025	6930	SOUTHERN ADIRONDACK LIBRARY SYSTEM	FEBRUARY 2025 JA FEES		442.46
Check	03/12/2025	A/W	VERIZON	02/22/25-03/21/25		48.47
General Journal	03/14/2025	PAYROLL		-MULTIPLE-		6,830.96
Check	03/15/2025	A/W	SPECTRUM ENTERPRISE #143161701	3/4/25-4/3/25		130.00
Deposit	03/16/2025			Deposit	40.00	
Bill Pmt -Check	03/18/2025	6931	COMMERCE BANK	#--5609		342.74
Bill Pmt -Check	03/18/2025	6932	SOUTHERN ADIRONDACK LIBRARY SYSTEM	2025 MVLS		80.00
Bill Pmt -Check	03/21/2025	6933	CINTAS	JANITORIAL (REPLACES CHECK #6847)		51.52
Deposit	03/23/2025			Deposit	75.00	
Bill Pmt -Check	03/24/2025	6934	CINTAS	JANITORIAL		45.71
Bill Pmt -Check	03/24/2025	6935	SOUTHERN ADIRONDACK LIBRARY SYSTEM	MOVIE LICENSE RENEWAL		218.00
Check	03/26/2025	A/W	NATIONAL GRID	2/5/25-3/7/25		771.19
General Journal	03/28/2025	PAYROLL		-MULTIPLE-		6,117.81
Bill Pmt -Check	03/28/2025	6937	CHS WEALTH MANAGEMENT & CPA's LLC	2024 ANNUAL FINANCIALS & TAX PREP		6,100.00
Total 12.39a · Operating Account - GFNB					2,951.00	21,393.36
Total GFNB #-6131 -Operat & DF					2,951.00	21,393.36
(12.39) · OPERATING SAVINGS #9012						
12.39d · Non-Designated Operating Saving						
General Journal	03/06/2025	PER BOARD		PER BOARD APPROVAL TO DESIGNATED NON...		2,697.00
General Journal	03/06/2025	PER BOARD		PER BOARD APPROVAL TO DESIGNATED NON...		2,697.00
Total 12.39d · Non-Designated Operating Saving					0.00	5,394.00
12.39g · 2025 Operating Budgeted Needs						
General Journal	03/06/2025	PER BOARD		PER BOARD APPROVAL TO DESIGNATED NON...	2,697.00	
Check	03/11/2025	TRANSFER	OPERATING ACCOUNT	TRANSFER OF DESIGNATED SAVINGS TO CO...		2,697.00
Total 12.39g · 2025 Operating Budgeted Needs					2,697.00	2,697.00
12.39i · 2026 Operating Budgeted Needs						
General Journal	03/06/2025	PER BOARD		PER BOARD APPROVAL TO DESIGNATED NON...	2,697.00	
Total 12.39i · 2026 Operating Budgeted Needs					2,697.00	0.00
Total (12.39) · OPERATING SAVINGS #9012					5,394.00	8,091.00
RESTRICTED FUNDS						
TEMPORARY - RESTRICTED BY BOARD						
Special Acc't #5976 - GFNB						
Non-Designated Funds - S/A						
Deposit	03/02/2025			Deposit	78.92	
Deposit	03/09/2025			Deposit	36.00	
Total Non-Designated Funds - S/A					114.92	0.00
Total Special Acc't #5976 - GFNB					114.92	0.00
Total TEMPORARY - RESTRICTED BY BOARD					114.92	0.00
Total RESTRICTED FUNDS					114.92	0.00
TOTAL					8,459.92	29,484.36



YOU'RE INVITED!
Caldwell-Lake George Library

ANNUAL DINNER


Celebrate National Library Week!

April 10, 2025 at 5:30 pm
Holiday Inn, Lake George

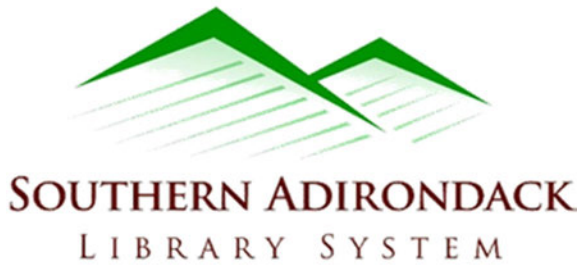


Basket Raffle
Musical Entertainment
Dinner Buffet
Cash Bar

Tickets are \$45
All proceeds directly benefit the Library!
Thank you for your support!
RSVP by Thursday, April 4th
518-668-2528



JOIN US FOR



67th Annual Trustee Meeting

Monday, May 19, 2025 | 5 - 9 PM

Saratoga National Golf Club

458 Union Avenue

Saratoga Springs, NY 12866

Reservation Deadline: Friday, May 2, 2025

5:00 PM | Meet & Greet

6:00 PM | Plated dinner

6:30 PM | Business Meeting

Roll Call of Member Libraries

SALS Service Awards

Library Programs of the Year Awards

Library Trustees of the Year Awards

Election of Trustees

Central Library Report

Director's Report

7:00 PM | Program

George Steele: Sharing a Sense of Wonder About the Natural World

George is a lifelong educator. His unique blend of expertise and enthusiasm has turned thousands of children into nature and science lovers. For over 30 years he has been an independent education provider and consultant working with libraries, schools, nature centers, museums and summer camps throughout the Northeast, including the NYS Art Teachers Assoc., the NYS Outdoor Education Association, the SUNY College of Environmental Science & Forestry, the Landis Arboretum and the WSWHE Young Scholars program.

He is the former director of the NYSDEC Environmental Education Camp Program, recipient of the Conservation Educator Award of the NYS Conservation Council, the NYS Outdoor Education Association's Gold Award for Lifetime Achievement and its Outdoor Educator of the Year Award.

He holds a Bachelor of Science in Forest Biology from the SUNY College of Environmental Science and Forestry and has done graduate work at the Antioch/New England Graduate School in Keene, NH.

Reservation Deadline: Friday, May 2



67th Annual Trustee Meeting

Monday, May 19, 2025 | 5 - 9 PM

Saratoga National Golf Club

458 Union Avenue

Saratoga Springs, NY 12866

Reservation Deadline: Friday, May 2, 2025

Please return this form by **FRIDAY May 2**

I (We) plan to attend the SALS business meeting and dinner at the Saratoga National Golf Club in Saratoga Springs, New York on Monday, May 19th. A check for **\$30 per person** is enclosed. Each library is eligible for one complimentary meal, for one Trustee.

Library: _____

<u>Attendee</u>	<u>Dinner Choice</u>

DINNER OPTIONS:

- Roasted Strip Loin (GF) roasted and sliced, toasted garlic pink peppercorn, rosemary hasselback potato, charred asparagus, shallot demi
- Faroe Island Salmon creamy farrotto, swiss chard, brown butter salsify, red wine black olive demi glace
- Eggplant Braciole (GF, V, VG) garlic olive oil roasted planks, lentil, arugula, kalamata, walnut filling, tomato basil sauce, vegan ricotta

Please return this form to:

Pamela DelSignore

Southern Adirondack Library System

22 Whitney Place

Saratoga Springs, NY 12866

Checks payable to “Southern Adirondack Library System”

Reservation Deadline: Friday, May 2



67th Annual Trustee Meeting

Monday, May 19, 2025 | 5 - 9 PM

Saratoga National Golf Club

458 Union Avenue

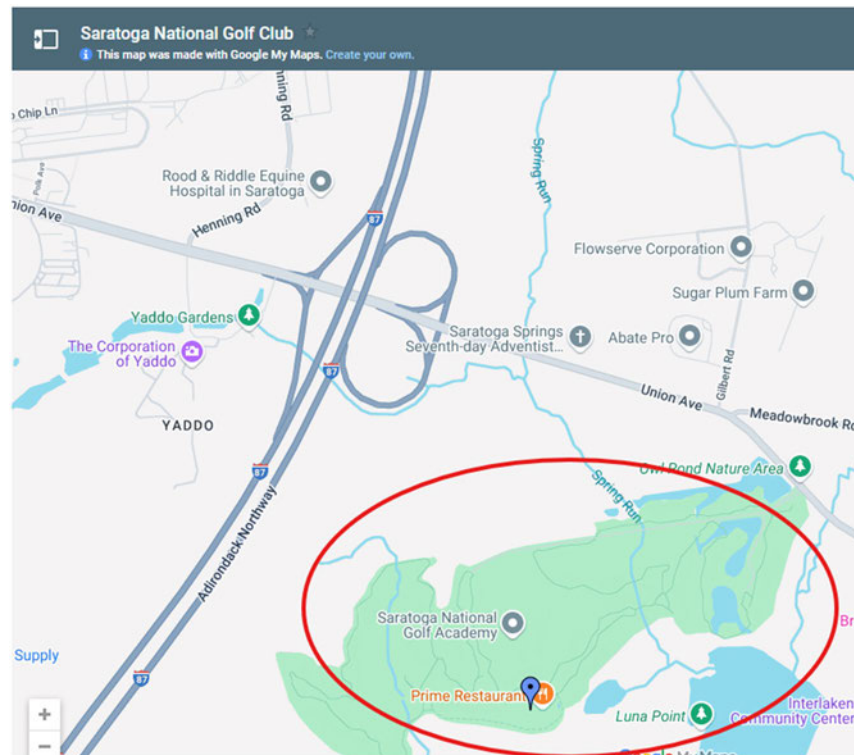
Saratoga Springs, NY 12866

Reservation Deadline: Friday, May 2, 2025

Directions to Saratoga National Golf Club

458 Union Avenue, Saratoga Springs, NY 12866

On-site parking available.



Directions From the North

- Merge onto Interstate 87 South towards Saratoga Springs
- Take EXIT 14 to Saratoga Springs
- Turn LEFT onto Rt 9P South
- In approximately 1.7 miles, arrive at Saratoga National Golf Club entrance on the RIGHT
- End at 458 Union Avenue, Saratoga Springs, NY 12866

Directions From the South

- Merge onto Interstate 87 North toward Saratoga Springs
- Take Exit 14 to Saratoga Springs
- Turn LEFT onto 9P South
- In approximately 1.3 miles, arrive at Saratoga National Golf Club entrance on the RIGHT
- End at 458 Union Avenue, Saratoga Springs, NY 12866

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Sound Finances
Ethical Conduct
Responsible Governance
Lasting Stewardship

March 13, 2025

Richards Library
36 Elm Street
Warrensburg, NY 12885

Friends,

I am writing to share a story from the Adirondack Land Trust's 2024 Annual Report about our Birding for All program.

The program, launched in 2022, aims to make birdwatching accessible to more people by providing libraries with free resources to support this activity. It is a great way for people to try out birdwatching without having to purchase their own binoculars or field guides. As funding has allowed, the program has equipped eight libraries throughout the Adirondacks with birding kits for patrons to borrow. We have received a grant to provide five more backpacks and would like to offer the chance for interested libraries to apply.

Each Birding for All kit includes a backpack with the following:

- **Binoculars:** Vortex Viper HD 8x42 binoculars for clear and detailed viewing.
- **Field Guide:** *Sibley Birds East*, a comprehensive guide to identifying birds in the region.
- **Instructional Materials:** Information on how to use and care for binoculars, ensuring a positive experience for beginners.
- **Notebook:** A space for users to record, sketch, and share their bird sightings and experiences.

Each kit is valued at over \$725, reflecting our commitment to providing high-quality resources for Adirondack communities and ensuring that equipment costs are not a barrier to participate in birdwatching. Libraries that participate in this program say Birding for All offers patrons a unique opportunity to connect with nature, promote environmental stewardship, and encourage outdoor activities.

For more information, please visit adirondacklandtrust.org/get-involved/birding-for-all.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kathy Woughter".

Kathy Woughter
Philanthropy & Outreach Coordinator

How Love of Nature Takes Flight



Inside the Old Forge Library, 6-year-old Ethan Honsinger raises a pair of binoculars to his eyes. "I see a moose!" he says. He's right—a stuffed toy of the largest mammal in the Adirondacks rests on a bookshelf.

Ethan, his sister 8-year-old Aislynn, and their parents Sarah and Burt are there to check out a backpack with Vortex Viper HD 8X42 binoculars and two field guides, *Sibley Birds East* and *Adirondack Birding*, along with a tip sheet and field notebook.

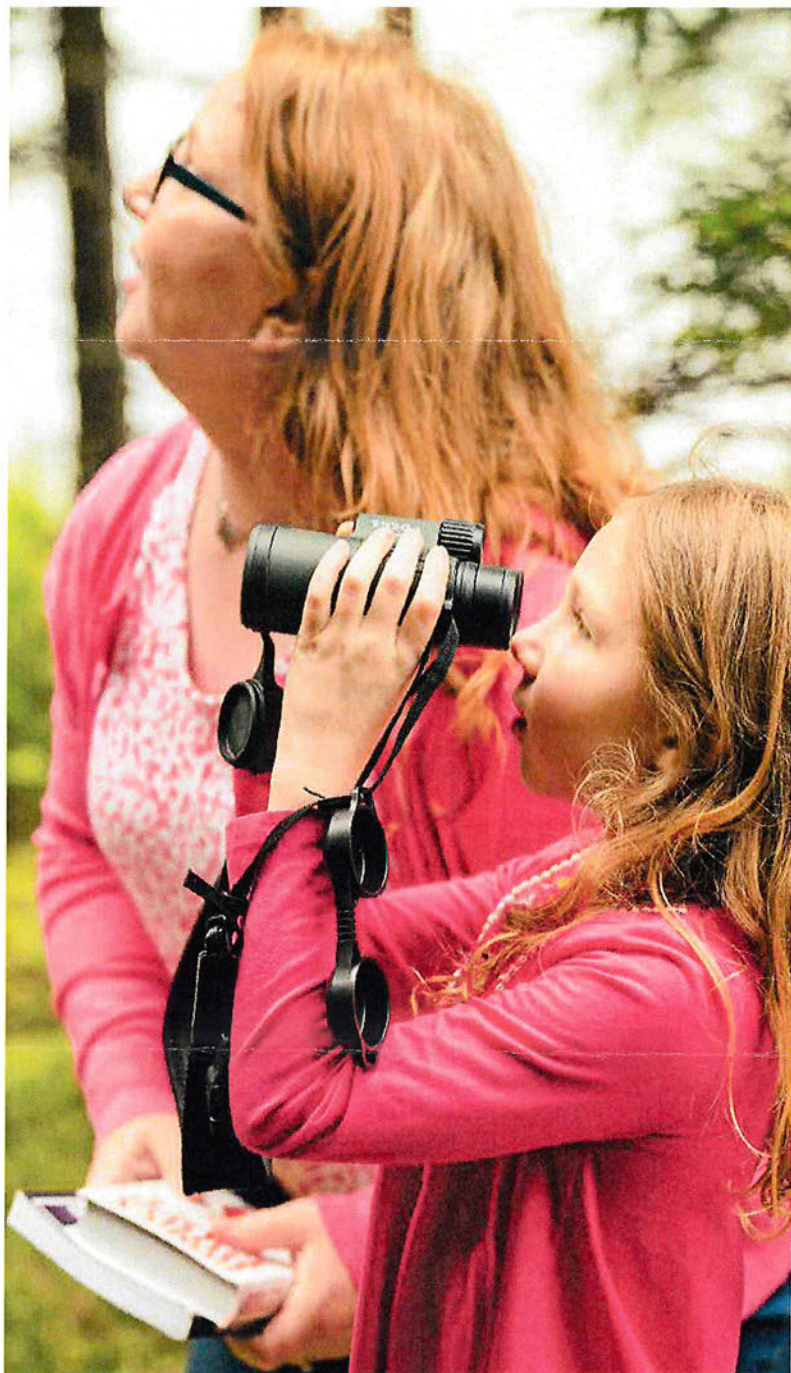
The backpack is part of the Adirondack Land Trust's Birding for All program launched in 2022. A Northern New York Audubon Cullman Grant provided initial funding, and the Glasser Foundation and other generous donors have enabled it to grow. Each backpack and its contents exceed \$725 in value.

The program expands access to birding by removing cost barriers to participation. Eight Adirondack libraries now have Birding for All backpacks available for their patrons: the Au Sable Forks Free Library, Belden Noble Memorial Library in Essex, Lake Placid Public Library, Keene Valley Library, Old Forge, Paine Memorial Free Library in Willsboro, Saranac Lake Free Library, and Wadham's Free Library.

When the Honsingers visited Old Forge three years ago for Burt's job interview, seeing an adult loon with two chicks aboard left an impression. Burt is now a teacher and Sarah a librarian at the local school. Today, the family heads to a pond east of town. Aislynn leads the way through firs and along water's edge, looking for a bald eagle. While bird sightings elude the siblings, they flap their arms and call out "Caw! Caw!" to display their avian knowledge.

The family heads to the town waterfront, where white-tailed deer with twin spotted fawns meander nearby. Ethan and Aislynn pass the binoculars back and forth for a closer look before turning their focus to a mallard family. They aim the binoculars one last time, future conservation champions guided by nature.

Right: Aislynn Honsinger and her mom, Sarah, look for feathered neighbors in Old Forge.



Photos: left, Tufted titmouse; right, Larry Master; right, Kurt Gardner

THE RICHARDS LIBRARY



Director's Report

March 28, 2025

- Received response from Division for Historic Preservation of the Office of Parks, Recreation and Historic Preservation (OPRHP) – *see attached*
- NMS service visit for upstairs new section furnace – *out of commission unless part replaced*
- Warren County Sherriff's Officer escorted person/patron out of the Library – *this was not initiated by Library Staff, there were no disruptions*
- Furnace replacement visits from ADK P&M and Crisafulli Brothers
- The Richards Library Seed Library is OPEN – *see flyer attached, most 2024 community seed donations are available, the rest are coming soon*
- WCS student volunteer – *2 sessions*
- Community Room Use – Head Start
- March Programs:
 - The Richards Library Book Club
 - Lego Days – *1 session*
 - Homeschool Meet-up
 - OATS: Job Searching in the Digital Age
 - Small Tales
 - Story time
 - 4 Tech help sessions

Upcoming Events & Programs

** Events can be found on The Richards Library website, our Facebook page, or at the Library. **

- See programming calendar and event flyers attached
- Reading at Small Tales on April 17
- **The Richards Library Seed Library & Gardening Workshops**
- **The Memory Project Productions, Inc.** – starting 4/21, will be here a month
- Session 2/Animals of the Invasive Aquatic Species program still needs to be rescheduled

Statistics for the Year

Full 2025 *Monthly Statistics* will be shared/attached once available on April 1.

Respectfully submitted,

Shelby Burkhardt

Library Director



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

RANDY SIMONS
Commissioner Pro Tempore

March 5, 2025

Shelby Burkhardt
The Richards Library
36, Elm Street
Warrensburg, NY 12885

Re: SED/L
Richards Library Furnace Upgrade
36 Elm St, Warrensburg, Warren County, NY 12885
25PR01325

Dear Shelby Burkhardt:

Thank you for requesting the comments of the Division for Historic Preservation of the Office of Parks, Recreation and Historic Preservation (OPRHP). We have reviewed the submitted materials in accordance with the New York State Historic Preservation Act of 1980 (Section 14.09 of the New York State Parks, Recreation and Historic Preservation Law). These comments are those of the Division for Historic Preservation and relate only to Historic/Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project.

We have reviewed the project description, photographs, and project sketches submitted to our office on February 13, 2025. Please note that the project was submitted under NY State Historic Sites agency, but has been changed to SED/L. In reviewing the project, we note that all of the proposed options are acceptable but strongly encourage the proposed tanks to be buried or visually screened, and for the vents to utilize existing penetrations in the masonry wall or chimney. Based on this review, it is the opinion of OPRHP that the project will have No Adverse Impact on historic properties, with the following conditions:

1. Submit final project plans for OPRHP review and approval when available. Plans should be submitted to CRIS using this project number.
2. Where the PVC is proposed to penetrate the chimney or exterior wall the perimeter of the hole should be filled with mortar. Mortar should be compatible with historic mortar in color, texture, and strength. See NPS Preservation Brief # 2 Repointing Mortar Joints for further guidance (<https://www.nps.gov/tps/how-to-preserve/briefs/2-repoint-mortar-joints.htm>).

If you have any questions, you can call or e-mail me at the contact information below.

Sincerely,

Theresa Moriarty
Historic Site Restoration Coordinator
518.925.6507 | theresa.moriarty@parks.ny.gov

via email only

THE RICHARDS LIBRARY UPCOMING EVENTS & PROGRAMS APRIL 2025

SUN MON TUE WED THU FRI SAT

	Stop by our seed library! Mondays 10a-12p, Thursdays 4-6p, or by appointment.	1 TRL Board Meeting @ 10:00a Seed Starting, 5:00-6:30p	2 Homeschool Meet-up @ 10:00a	3 TRL Book Club @ 4:00p Puzzle Thursdays, 3:00- 6:30p for Mar/Apr	4	5
6	7	8 OATS: Google Photos @ 2:00p	9	10 Sewing with Sarah, 5:00-6:30p	11	12
13	14	15	16 Story Time & Activity @ 10:30a	17	18 STEM: Children's Prog., TBD @ 2:30p	19
20 	21	22  Painting w/Patrice, 2:30-4:30p	23	24 Forage & Cook, 5:00-6:30p	25	26
27	28	29 OATS: How to Choose a New Computer @ 2:00p	30		Travelling exhibit with messages from Holocaust Survivors will be here for a month starting 4/21!	

- *Seed Starting* and *Forage & Cook* are the gardening workshops for Apr. Free to attend for all ages interested. See flyers for more details!
- *Puzzle Thursdays* in the YA Room, for any ages, self-guided. We have jigsaw puzzles for a variety of ages!
- *OATS Classes* are tech classes geared towards seniors, 60+, but open to any ages interested in the topic. Check Facebook for flyers or ask Logan.
- *TRL Book Club* is discussing, *Tom Lake*.
- *Sewing with Sarah*, hands on help with sewing projects. See flyer for more info.
- STEM projects are open to all youths interested.
- *Homeschool Meet-up* meets monthly for the school year. Details on flyer.
- *Story Time & Activity*, 1 session for APR, will focus on children ages 3-5. Other ages welcome. Child supervision required. Start time is a little later!
- *Painting w/Patrice*, Bumble Bee on Thistle, for adults and young adults, limited seats, please pre-register.

To pre-register for programs, or ask questions, contact the Circulation Desk at 518-623-3011.





HOMESCHOOL MEET-UP

**WEDNESDAY, MAR. 5
AT 10:00 AM**

**WEDNESDAY, APR. 2
AT 10:00 AM**

**AT THE RICHARDS LIBRARY
IN WARRENSBURG, NY**

IN THE JEFFREY M. LEVINE COMMUNITY ROOM

This is an opportunity for homeschooling families in the Southern Adirondacks, and surrounding areas, to meet in person, socialize, offer support, etc. For all ages - infant to high school.

Led by local homeschooling parent, Jennifer. There will be more dates going forward. Please share with homeschooling families in the area!

**Have questions? Contact the Library at
518-623-3011 or Jennifer at 262-456-8702.**

SEWING WITH SARAH

IN THE JEFFREY M. LEVINE
COMMUNITY ROOM
@THE RICHARDS LIBRARY

THURSDAY, MARCH 13, 5:00–6:30PM
THURSDAY, APRIL 10, 5:00–6:30PM

Join Sarah of Seamingly Sarah, to learn the basics of a sewing machine or hand sewing. Use the one provided or bring your own. Sarah has over 20 years of experience sewing quilts, mending clothes, sewing clothes and toys. She will offer hands-on help with basic troubleshooting of your machine or sewing projects. This is not a presentation, but a drop-in time for people with questions and projects with sewing machines or hand sewing.

Sewing with Sarah will be offered on a regular basis, schedule variable. Stay tuned for future dates!



STEM: Popsicle Stick Catapults



April 18 at 2:30PM

**In the Jeffrey M. Levine Community Room at
*The Richards Library, Warrensburg, NY***

Ever wanted to be a pirate on the high seas, or a knight storming a castle? What about a member of the Roman Legion in an ancient battle?
Then what you need is a Catapult!

These simple machines used to launch objects over long distances have been used for thousands of years, and now it's your turn to see how they work!

Using simple craft supplies we'll be making our own catapults and seeing how different materials, lengths, and weights effect the force needed to launch a (soft) ball.

All youths interested in the topic are welcome to join!

Painting w/Patrice



Bumblebee in Thistle

Tuesday, April 22, 2:30-4:30PM

**In the Jeffrey M. Levine Community Room
at The Richards Library, Warrensburg, NY**

Paint this fuzzy Bumblebee with Patrice. She will show you how to bring your bee to life! All supplies are included and we will paint with acrylic paints. For adults and youths ages 8+ and limited to 10 seats. The cost is covered by The Richards Library. Please call 518-623-3011 to pre-register.





Google Photos

Date: Tuesday, April 8, 2025

Time: 2:00 PM

Location: Jeffrey M. Levine Community Room at the Richards Library in Warrensburg, NY

Google Photos is one of the most popular photo sharing and cloud storage platforms. This hands-on workshop explores some of the basic features of the Google Photos app and will walk you through the steps of **backing up your photos on your smartphone or mobile device to Google Photos**. You'll also learn how to create an album and share it.

Sign Up Today!

Call: [518] 623-3011 Email: lkeith@sals.edu



How to Choose a New Computer

Date: Tuesday, April 29, 2025

Time: 2:00 PM

**Location: Jeffrey M. Levine Community Room at the Richards Library in
Warrensburg, NY**

Looking for a new computer? This informational session addresses some of the most common questions surrounding how to choose a new computer: Where to start? What's a reliable brand? How much should you budget? What technical specifications? We will also cover operating systems and compare alternatives to the traditional computer, e.g. tablets and Chromebooks.

Sign Up Today!

**Call: [518] 623-3011 Email:
lkeith@sals.edu**



THE RICHARDS LIBRARY SEED LIBRARY

A seed library is a collection of seeds meant to be lent or shared with others. Are you interested in gardening, but don't know where to start? We have partnered with Cornell Cooperative Extension Master Gardeners, Soil & Water Conservation District, and others to run free workshops that will guide a novice or experienced gardener through the growing season. A repurposed card catalogue contains the seed varieties we have this season. People may choose up to five seed varieties each month. You do not need to be a library card holder to take seeds or attend workshops.

SEED LIBRARY HOURS

March 10 to June 5

Mondays 10am-noon,

Thursdays 4pm-6pm,

And by appointment.

Drop in hours likely to end after June 5, TBD.

****Staff or Master Gardeners will assist people during Seed Library hours with getting seeds and informational handouts.**



FREE GARDENING WORKSHOPS

Workshops will be offered April through October, starting at 5:00PM on Tuesdays or Thursdays. All ages are welcome and multi-generational learning is encouraged. Check out the flyers for more details!



CURRENT SEED VARIETIES - BULK, BENTLEY SEED PACKETS, AND COMMUNITY DONATIONS

Bulk varieties from Bentley Seed Co. and Hudson Valley Seed Co.: Marketmore '76 Cucumber, Black Beauty Zucchini, Bloomsdale Spinach, Sugarann Peas, Dwarf Siberian Kale, Green Sprouting Broccoli, Maxibel Green Beans, Black Seeded Simpson Lettuce, Lettuce Mixes, Genovese Basil, Gigante d'Italia Parsley, Mammoth Long Island Dill, Lemon Balm, and Northeast Wildflower Mix.

Bentley seed packets donation: Snowball Cauliflower, Nantes Carrots, Danvers 126 Carrots, Hales Best Cantaloupe, Copenhagen Cabbage, Red Acre Cabbage, Pak Choi Cabbage, Long Island Brussel Sprouts, Detroit Dark Red Beet, Chioggia Beet, Provider Bush Bean, Kentucky Wonder Pole Bean, Henderson Lima Bean, Tall Utah Celery, Colden Bantam Corn, Pearls & Gold Corn, Black Beauty Eggplant, Broadleaf Endive, Honey Dew Melon, Tuscan Kale, Red Salad Bowl Lettuce, Buttercrunch Lettuce, Romaine Lettuce, Mustard Greens, Little Marvel Peas, Snow Peas, Scallion Onion, Yellow Spanish Onion, Clemson Spineless Okra, Hungarian Hot Wax Pepper, Habanero Pepper, Bell Pepper, Sweet Banana Pepper, Spicy Salsa Blend Pepper, Cayenne Pepper, Sparkler Radish, Small Sugar Pumpkin, Jack O'Lantern Pumpkin, Early Summer Crookneck Squash, Buttercup Squash, Ace 22 Tomato, Beefsteak Tomato, Cherry Tomato, Purple Turnip, Lemon Basil, Cilantro, Caraway, Oregano, Sage, Sweet Marjoram, Thyme, Pollinator Flower Mixes, Sunflowers - variety.

Community donations: Zinnias, Marigolds - mini & standard, Nasturtium, Cosmos, Cape Cod Goose Berries, Garlic Chives, Green Bush Beans, Chinese Cabbage, Hubbard Squash

THE RICHARDS LIBRARY GARDENING WORKSHOPS 2025

1. April 1, 5-6:30PM, Seed Starting
2. April 24, 5-6:30PM, Forage & Cook
3. May 8, 5-6:30PM, Home Composting
4. June 3, 5-6:30PM, Caring for Summer Flowers
5. June 26, 5-6:30PM, Cover Crops
6. July 17, 5-6:30PM, Preserving Herbs & Vegetables
7. August 5, 5-6:30PM, Herbal Lecture & Demonstration
8. September 25, 5-6:30PM, Saving Seeds: Wet & Dry Methods
9. October 28, 5-6:30PM, Return Seeds to Library and Community Seed Swap



Workshops are free and all ages are welcome to attend. Pre-registration is encouraged. Workshops will be held in the Jeffrey M. Levine Community Room at *The Richards Library*. Our address is 36 Elm St., Warrensburg, NY, 12885. Questions? Give us a call at 518-623-3011!

STARTING SEEDS

Presented by Shellie Wise, Warren Co. Master Gardener
Tuesday, April 1, 5:00-6:30PM

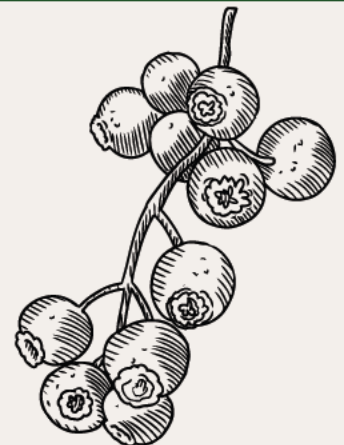
Join us to start your warm-season seeds indoors and get them ready for planting in your May garden. Master Gardener Shellie guides you through the process. Materials are provided to plant an assortment of veggie, herb and flower seeds. Take home your planted seeds along with growing guides & step by step handouts.



FORAGE & COOK

Presented by MB Mitcham, Assistant Professor at George Mason University
Thursday, April 24, 5:00-6:30PM

Join us for a lecture that reviews the basics of foraging and strategies on how to confidently identify wild edibles commonly found in the northeastern United States, including what parts of the plants are safely edible, when they should be harvested, and how they can be prepared.

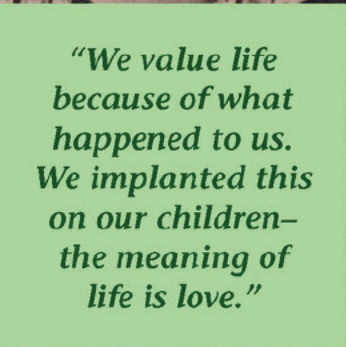


MESSAGES FROM SURVIVORS

One Family's Holocaust Legacy



"We could never believe a thing like this could happen. But it did happen. That's why it's very important to tell people."



"We value life because of what happened to us. We implanted this on our children—the meaning of life is love."



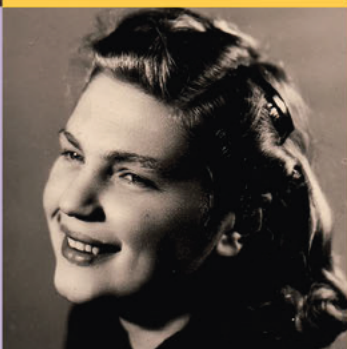
"Our message to the world is don't let it happen again. No place. In no country."



"I want to remember and I want to have a good time, too."



"We have to do something and not sit quiet and figure, it happened to them, not to me."



"This should be a message to the future, always to stand up for liberty, for dignity."



The Richards Library brings **"Messages From Survivors,"** a powerful new exhibit about the Holocaust, survival and resiliency to the Jeffrey M. Levine Community Room at The Richards Library, located at 36 Elm Street, Warrensburg, NY 12885. Starting April 21, 2025 for the duration of a month.

The exhibit is available during our open hours when the Community Room is not in use for other programs. Our hours are MWF 9am to 5pm, TTH 9am to 7pm, and SA 9am to 12pm.

Contact # 518-623-3011

On April 24, Holocaust Memorial Day, the exhibit will be available for viewing any time from 9am to 4pm.



The Memory Project Productions, Inc. creators of Messages From Survivors is a New York-based non-profit organization that creates exhibits and programs devoted to social justice, art and remembrance. Its exhibits have toured the U.S., Poland and Hungary. Their award-winning film, Finding Kalman, has been broadcast nationally on PBS stations. Messages from Survivors is available thanks to funding from Assemblywoman Carrie Woerner and other funders of The Memory Project Productions.

For Immediate Release

Contact: Laurie Weisman, The Memory Project Productions, Inc.

laurie@memoryprojectproductions.com

(917) 763 9500

Contact: Shelby Burkhardt, Library Director

The Richards Library, Warrensburg, NY 12885

(518) 623 3011, war-director@sals.edu

The Richards Library brings “Messages From Survivors,” a powerful new exhibit about the Holocaust, survival and resiliency to the Jeffrey M. Levine Community Room at The Richards Library, located at 36 Elm Street, Warrensburg, NY 12885, starting April 21, 2025 for the duration of a month.

The Richards Library presents a traveling exhibit, “Messages From Survivors: One Family’s Holocaust Legacy. The exhibit is built on 40 years of filming a family of Holocaust survivors in the Bronx, Miami and a bungalow colony in the Catskills between 1962 and 2016.

In the exhibit, six short videos introduce the Holocaust through powerful personal stories of a family of Holocaust survivors. Six exhibit panels researched using the US Holocaust Memorial Museum’s resources provide historical context for the video footage. The exhibit covers the family’s experiences from 1938 through the 21st century.

A feature of the exhibit is the use of QR codes to bring the Holocaust survivors’ voices directly into people’s lives, both onsite and at home. Take-home cards keep the story alive once visitors return home. Each card contains stories of family members—some who survived and some who didn’t, along with QR code links to the videos.

“We could never believe that a thing like this could happen. But it did happen. . . . That’s why it’s very important to tell people and hopefully it will not repeat itself. This is my husband’s dream and mine.” —Anna Jacobs, Holocaust survivor

“I want people to feel as if they are personally meeting my family. My parents met at a forced labor camp. My mother’s entire immediate family was murdered and my father lost most of his family. My mother said, ‘No one could believe things could get so bad. But they did.’ Their message to the world was, ‘Don’t let it happen again. No place. In no country.’ We hope this exhibit will inspire every community to address even the smallest incidents of hatred, injustice and cruelty.

—Roz Jacobs, Co-Creator of Messages from Survivors

Exhibit co-creator, Laurie Weisman adds, “The Jacobs family show us that resilience and joy can co-exist with loss and pain. By sharing their stories, we share their hard-earned wisdom with the world.”

Messages from Survivors is available thanks to funding from Assemblywoman Carrie Woerner and other funders of The Memory Project Productions.

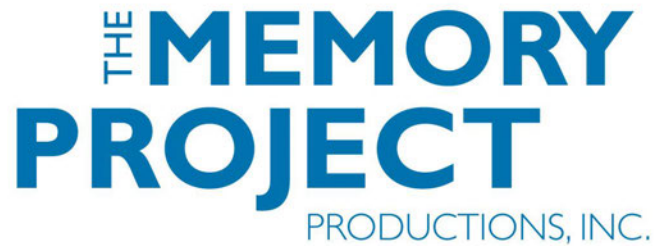
“We’re excited to bring this new program to our community and students because there are so few survivors around to share their experiences and these personal stories offer first-person testimony that makes it real. We hope the take-home cards will generate meaningful conversations at homes and in schools.” – The Richards Library

The exhibit is available during our open hours when the Community Room is not in use for other programs. Our hours are MWF 9am to 5pm, TTH 9am to 7pm, and SA 9am to 12pm. On April 24, Holocaust Memorial Day, the exhibit will be available for viewing any time from 9am to 4pm.

About Us:

The Memory Project Productions, Inc. creators of *Messages From Survivors* is a New York-based non-profit organization that creates exhibits and programs devoted to social justice, art and remembrance. Its exhibits have toured the U.S., Poland and Hungary. Their award-winning film, *Finding Kalman*, has been broadcast nationally on PBS stations.

###



Our Story

The Memory Project Productions grew out of the vision of painter Roz Jacobs, the daughter of two Holocaust survivors, and the experience of educator Laurie Weisman.

In the early 2000s Jacobs was toying with the idea of creating an exhibit that would provide viewers with an intimate view of a painter's experience. She tackled the project by creating multiple portraits using a photograph of her uncle Kalman as a subject. Kalman was the younger brother of Roz Jacobs' mother. Like the rest of her mother's family, Kalman had been killed during the Holocaust.

While working one day, Roz was startled by a tangible sense of this little boy standing in the photographer's studio looking up at the camera. Suddenly, a feeling of his life force replaced her haunting imaginings of how he might have died.

She spent the next decade creating The Memory Project Productions with partner Laurie Weisman in order to share this life-affirming experience of connecting with the past.

Their latest project is *Messages From Survivors*, a traveling exhibit based on 40 years of footage of the Jacobs family who recall their experiences, celebrate holidays and life itself with children, grandchildren and great-grandchildren. They are working with partners to bring this exhibit around the United States with a focus on rural communities who may not have the opportunity to meet many Jewish people or visit Holocaust museums.

Today, the internationally-recognized Memory Project Productions brings people inside the creative process while addressing themes of loss, love and resilience.

About Us



Roz Jacobs is a New York City painter whose work is exhibited in galleries and museums around the world. Her film projects include the award-winning “Finding Kalman”. Her book, “Finding Kalman: A Boy in Six Million,” co-written with her mother Anna Jacobs, was published by Abingdon Square Publishing and released as an e-book by Pearson.

The daughter of Holocaust survivors, she conceived of The Memory Project Productions as a way to connect to the humanity and life force of family members and others murdered during the Holocaust and to share their history. “The fascists tried to destroy our identities-our humanity. Creating portraits and sharing stories of real people reclaims the lost ones and transforms their absence into presence.”



Laurie Weisman has had a 30-year career in educational publishing. She led teams that produced award-winning programs at Sesame Workshop and Scholastic and was an editorial director at Time for Kids and a producer of multimedia programs at Bank Street College of Education.

“For me, this project is a way to connect people to history and to each other’s humanity. I also want to share the strength I get from Holocaust survivors. They endured cruelty and loss that I cannot imagine and have retained their ability to love and to find joy in life.”

2025 Monthly Statistics

Month	Att Adult	Att Juv	Comp Use Ad	Comp Use Juv	Circ.	Ref	Holds Placed	Holds Sat	Items W/D	Items Acc	WiFi Conn
January	674	108	93	11	1308	49	436	447	26	70	238
February	604	83	78	17	1189	47	394	370	22	69	247
March	667	106	91	5	1247	47	357	327	38	84	303
April											
May											
June											
July											
August											
September											
October											
November											
December											
2025 TOTALS	1945	297	262	33	3744	143	1187	1144	86	223	788
	O/A Att 2242		O/A Comp 295		O/A Circ. 3744						

Northern Mechanical Services

P.O Box 2156, Glens Falls, N.Y. 12801
(518) 745-1537
dbrambley@northernmechservices.com

PROPOSAL

The Richards Library
36 Elm Street
Warrensburg N.Y.

March 18, 2025
Attention: Shelby
sburkhardt@sals.edu

We propose hereby to furnish material and labor - complete in accordance with the specifications below.
As Listed

Payment to be made as follows:

Payment Due 50 % down and remainder at completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control, Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature Dana Brambley _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specifications and estimates for:

Provide material and labor as follows.

Replace Oil Fired furnaces with propane fired furnaces and upgraded cooling equipment utilizing heat pump technology and meeting latest refrigerant technology as well.

Furnace #4

- Remove existing equipment
- Install Bosch Manufactured equipment furnace Model # BGH96M080B3C
- Install Bosch cased coil Model # BMAC4248BBTA
- Install duct transitions as required
- Install heat pump Bosch Model # BOVA-60MTB-M19E
- Install an appropriate line set to each heat pump
- Install flue system for each through building plate
- Extend gas piping from regulator location to each furnace
- Replace fresh air damper and actuator to each system
- Install surge protector on each HP disconnect
- Startup and checkout system operation

Furnace #1

- Remove existing equipment
- Install Bosch Manufactured equipment furnace Model # BGH96M080C4C
- Install Bosch cased coil Model # BMAC4248CBTA
- Install duct transitions as required
- Install heat pump Bosch Model # BOVA-60MTB-M19E
- Install an appropriate line set to each heat pump

Northern Mechanical Services

P.O. Box 2156, Glens Falls, N.Y. 12801
(518) 745-1537
dbrambley@northernmechservices.com

Install flue system for each through building plate
Extend gas piping from regulator location to each furnace
Replace fresh air damper and actuator to each system
Install surge protector on each HP disconnect
Startup and checkout system operation

Furnace #2

Remove existing equipment
Install Bosch Manufactured equipment furnace Model # BGH96M080C4C
Install Bosch cased coil Model # BMAC4248CBTA
Install duct transitions as required
Install heat pump Bosch Model # BOVA-60MTB-M19E
Install an appropriate line set to each heat pump
Install flue system for each through building plate
Extend gas piping from regulator location to each furnace
Replace fresh air damper and actuator to each system
Install surge protector on each HP disconnect
Startup and checkout system operation

Furnace #3

Remove existing equipment
Install Bosch Manufactured equipment furnace Model # BGH96M100C5C
Install Bosch cased coil Model # BMAC4248CBTA
Install duct transitions as required
Install heat pump Bosch Model # BOVA-60MTB-M19E
Install an appropriate line set to each heat pump
Install flue system for each through building plate
Extend gas piping from regulator location to each furnace
Replace fresh air damper and actuator to each system
Install surge protector on each HP disconnect
Startup and checkout system operation

Total: \$ 107,225.00

Notes:

This Proposal is priced with prevailing wage rates.
It was also determined that the outdoor air infiltrating the basement mechanical room
Seemed to be in access. If this is the case, some additional cost to the project may be incurred
To repair the duct system.
Propane tank, line, regulator to building by propane company.
Removal of oil and oil tanks by customer
Project is figured to be done during regular work hours.
Regular work hrs. 7:00 am to 3:30 pm.

Excludes:

NYS sales tax
Overtime labor
Line voltage wiring

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are

Northern Mechanical Services

P.O Box 2156, Glens Falls, N.Y. 12801

(518) 745-1537

dbrambley@northernmechservices.com

authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____



PLUMBING / HEATING / COOLING / ELECTRICAL

Crisafulli Bros.
Plumbing / Heating / Cooling / Electrical
25 Industrial Park Rd
Albany , NY 12206

BILL TO

Richards Library
36 Elm St
Warrensburg, NY 12885

ESTIMATE
458682582

ESTIMATE DATE
Mar 27, 2025

JOB ADDRESS

Richards Library
36 Elm St
Warrensburg, NY 12885

Job: 427934

Technician: Dave Simons

ESTIMATE DETAILS

Furnace Replacements Oil to GAS Including Oil Tank Removal (Prevailing Wage Added Cost \$3950.00): In this quote, we will be replacing four oil furnaces with 2-90,000 and 2-70,000 propane fired PVC vented unit units with all material labor included and with oil tank removal and gas line to the side of Library.

SERVICE	DESCRIPTION	QTY
1	90%+ Furnace Installation Featuring: <ul style="list-style-type: none">• Equipment listed in this Agreement• Matched System Control• 1 Year Workmanship Warranty Expert Installation Includes (at no additional charge): <ul style="list-style-type: none">• Removal and recycling of your existing equipment• Up to 30' of venting for air intake and combustion removal• New switch & box for high voltage connections• Reconnect to existing gas supply & low voltage systems• New return downdrop for proper air flow• Sealed supply connections at furnace• Install a new condensation removal system (if applicable)• Up to 4" water heater venting• Setup, startup and commission the system for proper operation	2.00
2	90%+ Furnace Installation Featuring: <ul style="list-style-type: none">• Equipment listed in this Agreement• Matched System Control	2.00

- 1 Year Workmanship Warranty

Expert Installation Includes (at no additional charge):

- Removal and recycling of your existing equipment
- Up to 30' of venting for air intake and combustion removal
- New switch & box for high voltage connections
- Reconnect to existing gas supply & low voltage systems
- New return downdrop for proper air flow
- Sealed supply connections at furnace
- Install a new condensation removal system (if applicable)
- Up to 4" water heater venting
- Setup, startup and commission the system for proper operation

3	Gas Pipe Conversion	1.00
4	Single Stage, ECM Furnace	0.00
	<ul style="list-style-type: none"> • Heating Efficiency up to 96.0% AFUE • Single Stage Heating • ECM Air Delivery • 20-Year Heat Exchanger Warranty* • 10 Year Limited Parts Warranty 	

**Available with Product Registration, to the original purchaser at the original installation location, otherwise the Manufacturers' Base Limited Warranty terms will apply.*

GE NF96U070S3B

5	Single Stage, ECM Furnace	0.00
	<ul style="list-style-type: none"> • Heating Efficiency up to 96.0% AFUE • Single Stage Heating • ECM Air Delivery • 20-Year Heat Exchanger Warranty* • 10 Year Limited Parts Warranty 	

**Available with Product Registration, to the original purchaser at the original installation location, otherwise the Manufacturers' Base Limited Warranty terms will apply.*

GE NF96U090S4C

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$30,300.00
TOTAL	\$30,300.00
EST. FINANCING	\$400.25

Thank you for the opportunity to be your service provider. We welcome your suggestions on better ways to serve you. If we have delivered anything less than the 5-Star service you deserve, please contact us at quality@crisbro.com. We will see to it to make things right.

CUSTOMER AUTHORIZATION

I authorize Crisafulli Bros. Home Services to PROCEED with the selected services **and agree to pay \$30,300.00 upon completion.** I am the person authorized to make this decision regarding service(s) at 36 Elm St , Warrensburg, NY 12885.

Sign here

Date



PLUMBING / HEATING / COOLING / ELECTRICAL

Crisafulli Bros.
Plumbing / Heating / Cooling / Electrical
25 Industrial Park Rd
Albany , NY 12206

BILL TO

Richards Library
36 Elm St
Warrensburg, NY 12885

ESTIMATE
458693786

ESTIMATE DATE
Mar 27, 2025

JOB ADDRESS

Richards Library
36 Elm St
Warrensburg, NY 12885

Job: 427934

Technician: Dave Simons

ESTIMATE DETAILS

Upgrade Your AC Before Cost Goes Up This Summer (Prevailing Wage Added Cost \$3950.00): due to the new refrigerant changeover and models having to be modified cost of air conditioning installations are going up between \$2000 and \$3000 at a minimum moving ahead I would advise upgrading ACs now and saving that cost down the road. This would also dramatically increase your efficiency of your air-conditioning driving your electric cost way down.

SERVICE	DESCRIPTION	QTY
1	AC Condenser & Coil Featuring: <ul style="list-style-type: none">• AC Condenser• Optimally Matched Indoor Coil• Matched System Control• 1 Year Workmanship Warranty* Expert Installation Includes (at no additional charge): <ul style="list-style-type: none">• Removal and recycling of your existing equipment• Supply ductwork reworked at the coil• Install a new condensation removal system (if applicable)• Reconnect to the existing electrical circuit• Supply and install a condenser pad• Recover existing system refridgerant and dispose of according to regulation• Replace the existing lineset to the new system if access allows• Nitrogen test, vacuum down and charge the system per the manufacturers recommendations• Setup, startup and commission the system for proper operation	1.00
2	AC Condenser & Coil	1.00

Featuring:

- AC Condenser
- Optimally Matched Indoor Coil
- Matched System Control
- 1 Year Workmanship Warranty*

Expert Installation Includes (at no additional charge):

- Removal and recycling of your existing equipment
- Supply ductwork reworked at the coil
- Install a new condensation removal system (if applicable)
- Reconnect to the existing electrical circuit
- Supply and install a condenser pad
- Recover existing system reffridgerant and dispose of according to regulation
- Replace the existing lineset to the new system if access allows
- Nitrogen test, vacuum down and charge the system per the manufacturers recommendations
- Setup, startup and commission the system for proper operation

3

AC Condenser & Coil

1.00

Featuring:

- AC Condenser
- Optimally Matched Indoor Coil
- Matched System Control
- 1 Year Workmanship Warranty*

Expert Installation Includes (at no additional charge):

- Removal and recycling of your existing equipment
- Supply ductwork reworked at the coil
- Install a new condensation removal system (if applicable)
- Reconnect to the existing electrical circuit
- Supply and install a condenser pad
- Recover existing system reffridgerant and dispose of according to regulation
- Replace the existing lineset to the new system if access allows
- Nitrogen test, vacuum down and charge the system per the manufacturers recommendations
- Setup, startup and commission the system for proper operation

4

AC Condenser & Coil

1.00

Featuring:

- AC Condenser
- Optimally Matched Indoor Coil
- Matched System Control
- 1 Year Workmanship Warranty*

Expert Installation Includes (at no additional charge):

- Removal and recycling of your existing equipment
- Supply ductwork reworked at the coil
- Install a new condensation removal system (if applicable)
- Reconnect to the existing electrical circuit
- Supply and install a condenser pad

- Recover existing system refrigerant and dispose of according to regulation
- Replace the existing lineset to the new system if access allows
- Nitrogen test, vacuum down and charge the system per the manufacturers recommendations
- Setup, startup and commission the system for proper operation

5	Single Stage AC	1.00
---	------------------------	------

- Cooling Efficiency up to 17 SEER
- Single Stage Cooling
- Quiet Operation
- 10-Year Parts Limited Warranty*

**Available with Product Registration, to the original purchaser at the original installation location, otherwise the Manufacturers' Base Limited Warranty terms will apply.*

GE G/ENS17A24SA4

6	Single Stage AC	1.00
---	------------------------	------

- Cooling Efficiency up to 17 SEER
- Single Stage Cooling
- Quiet Operation
- 10-Year Parts Limited Warranty*

**Available with Product Registration, to the original purchaser at the original installation location, otherwise the Manufacturers' Base Limited Warranty terms will apply.*

GE G/ENS17A36SA4

7	Single Stage AC	1.00
---	------------------------	------

- Cooling Efficiency up to 17 SEER
- Single Stage Cooling
- Quiet Operation
- 10-Year Parts Limited Warranty*

**Available with Product Registration, to the original purchaser at the original installation location, otherwise the Manufacturers' Base Limited Warranty terms will apply.*

GE G/ENS17A36SA4

8	Single Stage AC	1.00
---	------------------------	------

- Cooling Efficiency up to 17 SEER
- Single Stage Cooling
- Quiet Operation
- 10-Year Parts Limited Warranty*

**Available with Product Registration, to the original purchaser at the original installation location, otherwise the Manufacturers' Base Limited Warranty terms will apply.*

GE G/ENS17A48SA4

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$34,209.00
TOTAL	\$34,209.00
EST. FINANCING	\$451.89

Thank you for the opportunity to be your service provider. We welcome your suggestions on better ways to serve you. If we have delivered anything less than the 5-Star service you deserve, please contact us at quality@crisbro.com. We will see to it to make things right.

CUSTOMER AUTHORIZATION

I authorize Crisafulli Bros. Home Services to **PROCEED** with the selected services and agree to pay **\$34,209.00** upon completion. I am the person authorized to make this decision regarding service(s) at 36 Elm St , Warrensburg, NY 12885.

Sign here

Date



PLUMBING / HEATING / COOLING / ELECTRICAL

Crisafulli Bros.
Plumbing / Heating / Cooling / Electrical
25 Industrial Park Rd
Albany , NY 12206

BILL TO

Richards Library
36 Elm St
Warrensburg, NY 12885

ESTIMATE
458685610

ESTIMATE DATE
Mar 27, 2025

JOB ADDRESS

Richards Library
36 Elm St
Warrensburg, NY 12885

Job: 427934

Technician: Dave Simons

ESTIMATE DETAILS

Covid and Bacteria Killing Air Cleaner (Prevailing Wage Added Cost \$300.00): this is an add-on of a Lennox exterior system that kills all bacteria, air filters, unbelievably, and will kill any airborne Covid

SERVICE	DESCRIPTION	QTY
1	Installation of Pure Air System	4.00
2	PureAir™ Air Purification System <ul style="list-style-type: none">• Whole-home air purifier• Hospital Grade filtration• Removes over 99% of the virus that causes COVID19• Ozone-free and actively removes ozone• Includes Carbon Clean 16® - MERV16 rated filter• 5-Year Parts Limited Warranty*	4.00

**Available with Product Registration, to the original purchaser at the original installation location, otherwise the Manufacturers' Base Limited Warranty terms will apply.*

Lennox PCO3-16-16

POTENTIAL SAVINGS	\$679.68
SUB-TOTAL	\$10,256.00
TAX	\$243.32
TOTAL	\$10,499.32
EST. FINANCING	\$138.69

Thank you for the opportunity to be your service provider. We welcome your suggestions on better ways to serve you. If we

have delivered anything less than the 5-Star service you deserve, please contact us at quality@crisbro.com. We will see to it to make things right.

CUSTOMER AUTHORIZATION

I authorize Crisafulli Bros. Home Services to PROCEED with the selected services and agree to pay \$10,499.32 upon completion. I am the person authorized to make this decision regarding service(s) at 36 Elm St , Warrensburg, NY 12885.

Sign here

Date

RICHARDS LIBRARY

Financial Statements

December 31, 2024

RICHARDS LIBRARY
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December 31, 2024

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63 Putnam Street, Ste. 204
Saratoga Springs, NY 12866
(866) 247-6800

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

The Board of Trustees

Richards Library

Warrensburg, NY

We have reviewed the accompanying financial statements of **Richards Library** (a non-profit organization), which comprise the statement of financial position as of **December 31, 2024**, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of entity management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of **Richards Library** and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

A handwritten signature in dark ink, appearing to read "Catherine Harris", is written over a light blue horizontal line.

Catherine Harris, CPA
& Wealth Management Services, PLLC

Saratoga Springs, NY

March 28, 2025

RICHARDS LIBRARY
STATEMENT OF FINANCIAL POSITION
December 31, 2024

	<u>2024</u>
<u>ASSETS</u>	
Current Assets	
Cash, Unrestricted	\$ 328,393
Cash, Temporarily Restricted	54,007
Certificates of Deposit	25,000
Accounts Receivable	45
Prepaid Expenses	12,304
Total Current Assets	<u>419,749</u>
Property & Equipment	
Land	50,000
Building & Improvements	1,506,981
Furniture, Fixtures & Equipment	158,069
Books & Periodicals	372,166
Artifacts & Paintings	22,135
	<u>2,109,351</u>
Less Accumulated Depreciation	<u>(989,450)</u>
	1,119,901
Other Assets Whose Use is Restricted	
Investments	47,155
Total Assets	<u><u>1,586,805</u></u>
<u>LIABILITIES & NET ASSETS</u>	
Current Liabilities	
Accounts Payable	368
Accrued Expenses	8,720
Deferred Revenue	196,452
Current Portion Long-Term Debt	-
Total Current Liabilities	<u>205,540</u>
Long-Term Liabilities	
Notes Payable	-
Long-Term debt, Less Current Portion	-
Total Long-Term Liabilities	<u>-</u>
Total Liabilities	205,540
Commitments & Contingent Liabilities	-
Net Assets	
Without Donor Restrictions	1,334,110
With Donor Restrictions	47,155
Total Net Assets	<u>1,381,265</u>
Total Liabilities and Net Assets	<u><u>\$ 1,586,805</u></u>

See accompanying notes to financial statements

RICHARDS LIBRARY
STATEMENT OF ACTIVITIES & CHANGE IN NET ASSETS
Year Ended December 31, 2024

	<u>2024</u>
Revenues & Other Support	
Contributed Support	252,056
Grants	1,560
Donations	10,380
Fees	319
Investment Income (loss), net	2,074
Other Income	<u>3,012</u>
Total Revenues & Other Support	<u>269,401</u>
 Expenses	
Library Services	192,860
Support Services - Management & General Support	<u>85,153</u>
Total Expenses	<u>278,013</u>
Change in Net Assets	(8,612)
Net Assets, Beginning of Year	<u>1,389,877</u>
Net Assets, End of Year	<u><u>1,381,265</u></u>

See accompanying notes to financial statements

RICHARDS LIBRARY
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended December 31, 2024

	2024		
	Program Services	Management & General	Total
Salaries & Wages	\$ 86,414	\$ 62,716	\$ 149,130
Payroll Taxes & Benefits	7,517	5,456	12,973
Utilities	9,951	1,106	11,057
Professional Fees	-	5,495	5,495
Insurance	-	8,322	8,322
Automation Fees	4,979	-	4,979
Building Repairs & Maintenance	12,781	1,420	14,201
Telephone	1,606	-	1,606
Office Expenses	3,988	443	4,431
Library Operating Expenses	8,353	-	8,353
Miscellaneous	3,700	195	3,895
Depreciation	53,571	-	53,571
Total Expenses	192,860	85,153	278,013

See accompanying notes to financial statements

RICHARDS LIBRARY
STATEMENT OF CASH FLOWS
Year Ended December 31, 2024

	<u>2024</u>
Cash Provided From (Used For) Operating Activities:	
Change in Net Assets	\$ (8,612)
Adjustments To Reconcile Change In Net	
Assets To Cash Provided By Operating Activities	
Depreciation	53,571
Net (Gain) Loss on Investments	641
Changes In Operating Assets & Liabilities	
Accounts Receivable	(45)
Prepaid Expenses	(2,506)
Deferred Revenue	196,452
Accounts Payable And Accrued Expenses	3,309
Cash From Operating Activities	<u>242,811</u>
Cash Used For Investing Activities:	
Net (Gain) Loss on Asset Disposition	13,963
Acquisition Of Property, Plant & Equipment	(32,747)
Cash From Investing Activities	<u>(18,784)</u>
Cash From (Used For) Financing Activities	
Proceeds From Short-Term Borrowings	-
Payments On Short-Term Borrowings	-
Proceeds From Long-Term Borrowing	-
Payments On Long-Term Borrowing	-
Cash (Used For) Financing Activities	<u>-</u>
Increase (Decrease) In Cash	
Unrestricted	212,056
Temporarily Restricted	3,358
Net Change	<u>215,414</u>
Cash & Equivalents, Beginning Of Year	<u>166,986</u>
Cash & Equivalents, End of Year	<u><u>\$ 382,400</u></u>
Supplemental Information:	
Interest Paid	<u><u>\$ -</u></u>

See accompanying notes to financial statements

RICHARDS LIBRARY

Notes to Financial Statements

December 31, 2024

(1) Nature of Activities and Summary of Significant Accounting Policies

(a) Organization

Richards Library, located in Warren County, New York, was founded by a large individual gift. Miss Clara King Richards of Warrensburg and her sister, Mrs. Mary Richards Kellogg who resided in Elizabethtown, presented this as a free gift to the town. Richards Library was chartered in 1901. The purpose of Richards Library is to provide free loans of print and non-print materials to the public and to provide reading programs from pre-school to adult. The library is primarily supported by property taxes.

(b) Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting and reflect all significant receivables, payables, and other liabilities.

(c) Basis of Presentation

Financial statement presentation follows the recommendation of the Financial Accounting Standards Board (FASB) in its Accounting Standards Codification (ASC). Richards Library is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions, and net assets with donor restrictions (in accordance with donor-imposed restrictions on the use of net assets).

(d) Cash and Cash Equivalents

Richards Library defines cash and cash equivalents as amounts readily convertible into cash and includes deposit accounts with banks.

(e) Income Taxes

Richards Library is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code, is classified as an organization that is not a private foundation, and qualifies for the charitable contribution deduction for individual donors. Management believes there are no sources of unrelated business taxable income and no uncertain tax positions. Richards Library is required to file Federal Form 990 "Return of Organization Exempt from Income Tax".

(f) Assets Whose Use is Limited - Investments

Investments consist of mutual funds which are carried at fair value. Fair value is determined based on quoted market prices. Investment gains and losses are recognized in the statement of activities.

RICHARDS LIBRARY

Notes to Financial Statements

December 31, 2024

(1) Nature of Activities and Summary of Significant Accounting Policies (cont.)

(g) Property and Equipment

Property and equipment are recorded at cost at date of acquisition or estimated fair value at date of donation. Depreciation is computed under the straight-line method over the estimated useful lives of property and equipment. Richards Library has a policy to capitalize fixed asset expenditures with a unit value greater than \$1,000 and a useful life greater than one year. Expenditures for normal repairs and maintenance are charged to operations as incurred.

(h) Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ.

(i) Revenue Recognition

Property Taxes

Property tax revenue is based upon an annual tax levy on properties within the Warrensburg Central School District. The Library recognizes this revenue over its calendar fiscal year. Amounts received prior to the library's fiscal year are recorded as deferred revenue on the statement of financial position.

(j) Contributions and Investment Income

Contributions and investment income are recorded as without donor restrictions or with donor restrictions depending on the existence and/or nature of donor restrictions. When a restriction expires (i.e., when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Restrictions imposed that are met in the same year they are received are included in net assets without donor restrictions. Contributions of non-cash items are recorded at fair value at the date of donation. The accompanying statement of activities includes non-cash donations of \$6,401.

(k) Contributed Services

No amounts have been reflected in the financial statements for contributed services. Richards Library generally pays for services requiring specific expertise. However, many individuals volunteer their time and perform tasks that assist Richards Library with its activities.

RICHARDS LIBRARY

Notes to Financial Statements

December 31, 2024

(1) Nature of Activities and Summary of Significant Accounting Policies (cont.)

(I) Financial Assets - Liquidity and Availability

Richards Library has \$407,400 of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures consisting of cash and cash equivalents of \$382,400 and certificates of deposit of \$25,000. None of these financial assets are subject to donor or contractual restrictions that make them unavailable for general expenditures within one year of the statement of financial position date. Richards Library also has investments of \$47,155 at December 31, 2024. These investments are donor restricted. The dividend earnings are able to be utilized within one year of the statement of financial position date, but any market gains or losses are unavailable to be utilized. As part of its liquidity management, Richards Library has a policy to structure its financial assets to be available as general expenditures, liabilities and other obligations become due.

(2) Investments

A summary of investments (whose use is restricted) at December 31, 2024, is as follows:

Mutual Funds	\$47,155
--------------	----------

Investment income for the year ended December 31, 2024 is recorded in the statement of activities as follows:

Net assets without donor restrictions:	
Interest and dividends	\$118
Net assets with donor restrictions:	
Gain (Loss) on investments	\$1,956

(3) Functional Reporting of Expenses

Richards Library is required to present its expenses by functional classification, which shows the amount spent for program and support services. Expenses that can be specifically identified as a program or support service are charged directly to program or support services. Costs common to both functions have been allocated among the functions benefitted.

(4) Restriction on Net Assets

The restriction on net assets relates to donations received to be held for the purpose of providing income to be used for the continued operation of the library. The funds are maintained in a separate brokerage investment account. Income earned on these invested funds is utilized currently for the operation of the library. The principal amount of the donations, including any market appreciation, is recorded as net assets with donor restrictions in the statement of financial position.

RICHARDS LIBRARY

Notes to Financial Statements

December 31, 2024

(5) Fair Value Measurements

FASB "Accounting Standards Codification 820" establishes a framework for measuring fair value. That framework provides a hierarchy that prioritizes inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements).

The asset or liabilities fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement.

Assets and liabilities measured at fair value on a recurring basis recognized in the statement of financial position at December 31, 2024, and the level within the fair value hierarchy is as follows:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Investments - Mutual funds	\$47,155	-0-	-0-

Cash and cash equivalents and current liabilities - carrying amounts reported in the statement of financial position approximate fair values because of the short maturities of those instruments.

(6) Contingent Liability

Grant Programs

Richards Library periodically receives grants. These grants are sometimes subject to financial and compliance audits by the grantors or their representatives. Accordingly, Richards Library's compliance with applicable grant and contract requirements may be established at some future date. The amount, if any, of expenditures or funding which may be disallowed by the granting agencies cannot be determined at this time although management expects such amounts, if any, to be immaterial.

(7) Lease Transactions

The Organization is subject to Accounting Standards Codification 842 (ASU 2016-02) - *Accounting for Leases*. Under this standard, management is required to examine any outstanding or future financial contracts, if known, to determine if they are leases, and if so, whether they qualify for accounting and disclosure. Management has reviewed its financial contracts and determined that no leases fall under, or will fall under, ASC 842 as of the report date.

(8) Coronavirus (COVID-19)

The United States recently experienced a protracted national health pandemic due to the Coronavirus ("COVID-19"). The overall consequences of COVID-19 are unknown but have the potential to result in extended economic impacts. The full impact of this event on the Organization and its future results and financial positions is not presently determinable.

RICHARDS LIBRARY

Notes to Financial Statements

December 31, 2024

(9) Concentration of Credit Risk

Financial instruments that potentially subject Richards Library to concentrations of credit risk consist of cash account balances in a financial institution which, from time to time, may exceed FDIC insured coverage limits. At year end, there were no deposits which exceeded federally insured coverage limits.

(10) Subsequent Events

Management has evaluated subsequent events through the report date, and determined that there have been no subsequent events that have occurred that would modify our report or require adjustments to our disclosures in the financial statements.

Filing Instructions

RICHARDS LIBRARY

Exempt Organization Tax Return

Taxable Year Ended December 31, 2024

Date Due: May 15, 2025

Remittance: None is required. Your Form 990 for the tax year ended 12/31/24 shows no balance due.

Signature: You are using a Personal Identification Number (PIN) for signing your return electronically. Form 8879-TE, IRS *e-file* Signature Authorization for an Exempt Organization should be signed and dated by an authorized officer of the organization and returned to:

CHS Wealth Management & CPAs
277 Blair Park Rd., Ste.110
Williston, VT 05495

Important: Your return will not be filed with the IRS until the signed Form 8879-TE has been received by this office.

Other: Your return is being filed electronically with the IRS and is not required to be mailed. If you Mail a paper copy of your return to the IRS it will delay the processing of your return.

Form 8879-TE

IRS E-file Signature Authorization
for a Tax Exempt Entity

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service
Name of filer

For calendar year 2024, or fiscal year beginning, 2024, and ending, 20

Do not send to the IRS. Keep for your records.
Go to www.irs.gov/Form8879TE for the latest information.

2024

Name and title of officer or person subject to tax
RICHARDS LIBRARY
SARAH GEBBIE-MEASECK
PRESIDENTEIN or SSN
14-1364588

Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here	<input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	269,401
2a Form 990-EZ check here	<input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here	<input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part V, line 5)	4b	
5a Form 8868 check here	<input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b	
6a Form 990-T check here	<input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b	
7a Form 4720 check here	<input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b	
8a Form 5227 check here	<input type="checkbox"/>	b FMV of assets at end of tax year (Form 5227, Item D)	8b	
9a Form 5330 check here	<input type="checkbox"/>	b Tax due (Form 5330, Part II, line 19)	9b	
10a Form 8038-CP check here	<input type="checkbox"/>	b Amount of credit payment requested (Form 8038-CP, Part III, line 22)	10b	

Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the 2024 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize CHS WEALTH MANAGEMENT & CPAS to enter my PIN 64589 as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the tax year 2024 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2024 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax _____ Date 03/24/25

Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

03086020171

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2024 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature CATHERINE HARRIS Date 03/24/25

ERO Must Retain This Form — See Instructions

Do Not Submit This Form to the IRS Unless Requested To Do So

For Privacy Act and Paperwork Reduction Act Notice, see back of form.

Form 8879-TE (2024)

DAA

A For the 2024 calendar year, or tax year beginning _____, and ending _____

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/ terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending		C Name of organization <div style="text-align: center;">RICHARDS LIBRARY</div> Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 36 ELM STREET City or town, state or province, country, and ZIP or foreign postal code WARRENSBURG NY 12885		D Employer identification number <div style="text-align: center;">14-1364588</div> E Telephone number G Gross receipts\$ 269,401	
		F Name and address of principal officer: SARAH GEBBIE-MEASECK 36 ELM STREET WARRENSBURG NY 12885		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions	
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527					
J Website: THERICHARDSLIBRARY.COM				H(c) Group exemption number	
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		L Year of formation: 1901		M State of legal domicile: NY	

Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: NOT-FOR-PROFIT FREE PUBLIC LIBRARY.		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	6
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	6
	5 Total number of individuals employed in calendar year 2024 (Part V, line 2a)	5	11
	6 Total number of volunteers (estimate if necessary)	6	11
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
	7b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	252,996	264,796
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	913	2,531
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	3,088	2,074
	12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	256,997	269,401
	Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)	
14 Benefits paid to or for members (Part IX, column (A), line 4)			0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		156,392	162,103
16a Professional fundraising fees (Part IX, column (A), line 11e)			0
b Total fundraising expenses (Part IX, column (D), line 25)		0	
17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)		122,385	115,910
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)		278,777	278,013
19 Revenue less expenses. Subtract line 18 from line 12		-21,780	-8,612
Net Assets or Fund Balances	Beginning of Current Year		End of Year
	20 Total assets (Part X, line 16)	1,395,657	1,586,806
	21 Total liabilities (Part X, line 26)	5,780	205,541
	22 Net assets or fund balances. Subtract line 21 from line 20	1,389,877	1,381,265

Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer			Date	
	SARAH GEBBIE-MEASECK			PRESIDENT	
	Type or print name and title				
Paid Preparer Use Only	Preparer's name		Preparer's signature		Date
	CATHERINE HARRIS		CATHERINE HARRIS		03/26/25
					Check <input type="checkbox"/> if self-employed
	Firm's name			Firm's EIN	
	CHS WEALTH MANAGEMENT & CPAS			46-1785698	
	277 BLAIR PARK RD., STE.110				
	Firm's address			Phone no.	
	WILLISTON, VT 05495			866-247-6800	

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990** (2024)FOI
DAA

Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☒

- 1**
- Briefly describe the organization's mission:

NOT-FOR-PROFIT FREE PUBLIC LIBRARY.

- 2**
- Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?
- ☐
- Yes
- ☒
- No

If "Yes," describe these new services on Schedule O.

- 3**
- Did the organization cease conducting, or make significant changes in how it conducts, any program services?
- ☐
- Yes
- ☒
- No

If "Yes," describe these changes on Schedule O.

- 4**
- Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 192,860 including grants of \$) (Revenue \$ 2,531)

THE PURPOSE OF THIS NOT FOR PROFIT FREE PUBLIC LIBRARY IS TO PROVIDE FREE LOAN OF PRINT AND NON-PRINT MATERIALS TO PERSONS IN THE AREA, TO STORE PUBLIC INFORMATION, TO PROVIDE GENERAL INFORMATION AND READING PROGRAMS FROM PRESCHOOL TO ADULTS AND PROVIDE FREE USE OF COMPUTERS.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

N/A

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

N/A

- 4d**
- Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 192,860

Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	<input checked="" type="checkbox"/>	
2 Is the organization required to complete Schedule B, Schedule of Contributors? See instructions	<input checked="" type="checkbox"/>	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		<input checked="" type="checkbox"/>
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		<input checked="" type="checkbox"/>
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? If "Yes," complete Schedule C, Part III		<input checked="" type="checkbox"/>
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		<input checked="" type="checkbox"/>
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		<input checked="" type="checkbox"/>
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III	<input checked="" type="checkbox"/>	
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		<input checked="" type="checkbox"/>
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi-endowments? If "Yes," complete Schedule D, Part V		<input checked="" type="checkbox"/>
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	<input checked="" type="checkbox"/>	
b Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		<input checked="" type="checkbox"/>
c Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		<input checked="" type="checkbox"/>
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		<input checked="" type="checkbox"/>
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	<input checked="" type="checkbox"/>	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		<input checked="" type="checkbox"/>
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII		<input checked="" type="checkbox"/>
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		<input checked="" type="checkbox"/>
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		<input checked="" type="checkbox"/>
14a Did the organization maintain an office, employees, or agents outside of the United States?		<input checked="" type="checkbox"/>
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		<input checked="" type="checkbox"/>
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		<input checked="" type="checkbox"/>
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		<input checked="" type="checkbox"/>
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I. See instructions		<input checked="" type="checkbox"/>
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		<input checked="" type="checkbox"/>
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		<input checked="" type="checkbox"/>
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		<input checked="" type="checkbox"/>
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		<input checked="" type="checkbox"/>

Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	22	X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J	23	X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a	24a	X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d	
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I	25a	X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	25b	X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II	26	X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III	27	X
28 Was the organization a party to a business transaction with one of the following parties? (See the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions).		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If "Yes," complete Schedule L, Part IV	28a	X
b A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV	28b	X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? If "Yes," complete Schedule L, Part IV	28c	X
29 Did the organization receive more than \$25,000 in noncash contributions? If "Yes," complete Schedule M	29	X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M	30	X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I	31	X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II	32	X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I	33	X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1	34	X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a	X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2	35b	
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2	36	X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI	37	X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O.	38	X

Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a 0	
b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b 0	
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c	

Statements Regarding Other IRS Filings and Tax Compliance (continued)

Yes No

2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	11			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b		X		
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a			X	
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b				
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a			X	
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).					
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a			X	
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b			X	
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c				
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a			X	
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b				
7	Organizations that may receive deductible contributions under section 170(c).					
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a				
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b				
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c				
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d				
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e				
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f				
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g				
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h				
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8				
9	Sponsoring organizations maintaining donor advised funds.					
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a				
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b				
10	Section 501(c)(7) organizations. Enter:					
a	Initiation fees and capital contributions included on Part VIII, line 12	10a				
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b				
11	Section 501(c)(12) organizations. Enter:					
a	Gross income from members or shareholders	11a				
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b				
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a				
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b				
13	Section 501(c)(29) qualified nonprofit health insurance issuers.					
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a				
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b				
c	Enter the amount of reserves on hand	13c				
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a			X	
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b				
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	15			X	
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16			X	
17	Section 501(c)(21) organizations. Did the trust, any disqualified or other person, engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953? If "Yes," complete Form 6069.	17				

Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI ☒

Section A. Governing Body and Management

			Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	1a	6	
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.			
b	Enter the number of voting members included on line 1a, above, who are independent	1b	6	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2		<input checked="" type="checkbox"/>
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3		<input checked="" type="checkbox"/>
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4		<input checked="" type="checkbox"/>
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5		<input checked="" type="checkbox"/>
6	Did the organization have members or stockholders?	6		<input checked="" type="checkbox"/>
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a		<input checked="" type="checkbox"/>
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b		<input checked="" type="checkbox"/>
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:			
a	The governing body?	8a	<input checked="" type="checkbox"/>	
b	Each committee with authority to act on behalf of the governing body?	8b	<input checked="" type="checkbox"/>	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O.	9		<input checked="" type="checkbox"/>

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a	<input checked="" type="checkbox"/>
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b	
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	<input checked="" type="checkbox"/>
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	<input checked="" type="checkbox"/>
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	<input checked="" type="checkbox"/>
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done	12c	<input checked="" type="checkbox"/>
13	Did the organization have a written whistleblower policy?	13	<input checked="" type="checkbox"/>
14	Did the organization have a written document retention and destruction policy?	14	<input checked="" type="checkbox"/>
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	15a	<input checked="" type="checkbox"/>
b	Other officers or key employees of the organization	15b	<input checked="" type="checkbox"/>
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	<input checked="" type="checkbox"/>
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed NONE

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records.

GINA COLBURN

WARRENSBURG

NY 12885

518-623-3011

Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- See the instructions for the order in which to list the persons above.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) JOHN SCHROETER	2.00									
TRUSTEE	0.00	X						0	0	0
(2) SUSAN MATZNER	2.00									
SECRETARY	0.00	X		X				0	0	0
(3) GINA COLBURN	2.00									
TREASURER	0.00	X		X				0	0	0
(4) ESTHER MCTAGUE	2.00									
TRUSTEE	0.00	X						0	0	0
(5) SARAH GEBBIE-MEASECK	2.00									
PRESIDENT	0.00	X		X				0	0	0
(6) BECKY SMITH-LAWLER	2.00									
FINANCIAL OFFICER	0.00	X		X				0	0	0
(7) MARY BEADNELL	2.00									
VICE-PRESIDENT	0.00	X		X				0	0	0
(8)										
(9)										
(10)										
(11)										

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12)										
(13)										
(14)										
(15)										
(16)										
(17)										
(18)										
(19)										
1b Subtotal										
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)										

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 0

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII. ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants, and Other Similar Amounts	1a	Federated campaigns	1a	4,779			
	b	Membership dues	1b				
	c	Fundraising events	1c				
	d	Related organizations	1d				
	e	Government grants (contributions)	1e	252,056			
	f	All other contributions, gifts, grants, and similar amounts not included above	1f	7,961			
	g	Noncash contributions included in lines 1a-1f	1g	\$ 6,401			
	h	Total. Add lines 1a-1f		264,796			
Program Service Revenue	2a	FEES/FINES/LIBRARY SERVICES	Business Code 519100	2,531	2,531		
	b						
	c						
	d						
	e						
	f	All other program service revenue					
	g	Total. Add lines 2a-2f		2,531			
Other Revenue	3	Investment income (including dividends, interest, and other similar amounts)		2,074			2,074
	4	Income from investment of tax-exempt bond proceeds					
	5	Royalties					
	6a	Gross rents	(i) Real (ii) Personal				
	b	Less: rental expenses					
	c	Rental inc. or (loss)					
	d	Net rental income or (loss)					
	7a	Gross amount from sales of assets other than inventory	(i) Securities (ii) Other				
	b	Less: cost or other basis and sales exps.					
	c	Gain or (loss)					
	d	Net gain or (loss)					
	8a	Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	8a				
	b	Less: direct expenses	8b				
	c	Net income or (loss) from fundraising events					
	9a	Gross income from gaming activities. See Part IV, line 19	9a				
b	Less: direct expenses	9b					
c	Net income or (loss) from gaming activities						
10a	Gross sales of inventory, less returns and allowances	10a					
b	Less: cost of goods sold	10b					
c	Net income or (loss) from sales of inventory						
Miscellaneous Revenue	11a		Business Code				
	b						
	c						
	d	All other revenue					
	e	Total. Add lines 11a-11d					
	12	Total revenue. See instructions		269,401	2,531	0	2,074

Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐**Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.**

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	149,130	86,414	62,716	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes	12,973	7,517	5,456	
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	5,495		5,495	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion				
13 Office expenses	6,037	5,594	443	
14 Information technology				
15 Royalties				
16 Occupancy	25,258	22,732	2,526	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	53,571	53,571		
23 Insurance	8,322		8,322	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a LIBRARY OPERATING EXPENSE	8,353	8,353		
b AUTOMATION FEES	4,979	4,979		
c MISC EXPENSE	3,895	3,700	195	
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	278,013	192,860	85,153	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest-bearing	166,986	1	382,400
	2 Savings and temporary cash investments	25,000	2	25,000
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net		4	45
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	9,795	9	12,304
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 2,087,217		
	b Less: accumulated depreciation	10b 989,450	1,123,945	10c 1,097,767
	11 Investments—publicly traded securities	47,796	11	47,155
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	22,135	15	22,135
16 Total assets. Add lines 1 through 15 (must equal line 33).	1,395,657	16	1,586,806	
Liabilities	17 Accounts payable and accrued expenses	5,780	17	369
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	205,172
	26 Total liabilities. Add lines 17 through 25	5,780	26	205,541
	Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.		
27 Net assets without donor restrictions		1,342,081	27	1,334,110
28 Net assets with donor restrictions		47,796	28	47,155
Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.				
29 Capital stock or trust principal, or current funds			29	
30 Paid-in or capital surplus, or land, building, or equipment fund			30	
31 Retained earnings, endowment, accumulated income, or other funds			31	
32 Total net assets or fund balances		1,389,877	32	1,381,265
33 Total liabilities and net assets/fund balances	1,395,657	33	1,586,806	

Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☒

1	Total revenue (must equal Part VIII, column (A), line 12)	1	269,401
2	Total expenses (must equal Part IX, column (A), line 25)	2	278,013
3	Revenue less expenses. Subtract line 2 from line 1	3	-8,612
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	1,389,877
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	1,381,265

Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both. <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both. <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.		
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?		
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits.		

SCHEDULE A
(Form 990)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2024

Name of the organization

RICHARDS LIBRARY

Employer identification number

14-1364588

Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990).)
- 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 X An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
 - b Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
 - c Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
 - d Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	15,517	42,021	13,693	37,442	18,172	126,845
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf	178,025	214,030	214,030	214,030	246,624	1,066,739
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	193,542	256,051	227,723	251,472	264,796	1,193,584
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						1,193,584

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
7 Amounts from line 4	193,542	256,051	227,723	251,472	264,796	1,193,584
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	2,502	2,636	2,831	1,571	2,074	11,614
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)			3,283	3,954	2,531	9,768
11 Total support. Add lines 7 through 10						1,214,966
12 Gross receipts from related activities, etc. (see instructions)					12	10,374

13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐**Section C. Computation of Public Support Percentage**

14 Public support percentage for 2024 (line 6, column (f), divided by line 11, column (f))	14	98.24 %
15 Public support percentage from 2023 Schedule A, Part II, line 14	15	98.32 %

16a 33 1/3% support test — 2024. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here**. The organization qualifies as a publicly supported organization ☒**b 33 1/3% support test — 2023.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐**17a 10%-facts-and-circumstances test — 2024.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here**. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐**b 10%-facts-and-circumstances test — 2023.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and **stop here**. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization ☐**18 Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ☐

Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.

If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2020	(b) 2021	(c) 2022	(d) 2023	(e) 2024	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2024 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2023 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2024 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2023 Schedule A, Part III, line 17	18	%
19a 33 1/3% support tests — 2024. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization <input type="checkbox"/>		
b 33 1/3% support tests — 2023. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization <input type="checkbox"/>		
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions <input type="checkbox"/>		

Supporting Organizations

(Complete only if you checked a box on line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer lines 3b and 3c below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? If "Yes," complete Part I of Schedule L (Form 990).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer line 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?	11a	
b A family member of a person described on line 11a above?	11b	
c A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI .	11c	

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.	1	
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.	2	

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).	1	

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1	
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s), or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).	2	
3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.	3	

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).			
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.			
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.			
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).			
2 Activities Test. Answer lines 2a and 2b below.		Yes	No
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to each of its supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	2a		
b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.	2b		
3 Parent of Supported Organizations. Answer lines 3a and 3b below.			
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No," provide details in Part VI .	3a		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.	3b		

Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C – Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

- 7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D – Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required—provide details in Part VI)	5
6	Other distributions (describe in Part VI). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8
9	Distributable amount for 2024 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E – Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2024	(iii) Distributable Amount for 2024
1	Distributable amount for 2024 from Section C, line 6		
2	Underdistributions, if any, for years prior to 2024 (reasonable cause required—explain in Part VI). See instructions.		
3	Excess distributions carryover, if any, to 2024		
a	From 2019		
b	From 2020		
c	From 2021		
d	From 2022		
e	From 2023		
f	Total of lines 3a through 3e		
g	Applied to underdistributions of prior years		
h	Applied to 2024 distributable amount		
i	Carryover from 2019 not applied (see instructions)		
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.		
4	Distributions for 2024 from Section D, line 7: \$		
a	Applied to underdistributions of prior years		
b	Applied to 2024 distributable amount		
c	Remainder. Subtract lines 4a and 4b from line 4.		
5	Remaining underdistributions for years prior to 2024, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI . See instructions.		
6	Remaining underdistributions for 2024. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI . See instructions.		
7	Excess distributions carryover to 2025. Add lines 3j and 4c.		
8	Breakdown of line 7:		
a	Excess from 2020		
b	Excess from 2021		
c	Excess from 2022		
d	Excess from 2023		
e	Excess from 2024		

Schedule A (Form 990) 2024

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

PART II, LINE 10 - OTHER INCOME DETAIL
\$ 9,768

SUPPLEMENTAL INFORMATION
PART 11, LINE 10: GAINS FROM SALE OF INVESTMENT ASSETS, MISC. INCOME:
\$3,954

Name of the organization: RICHARDS LIBRARY
Employer identification number: 14-1364588

Organization type (check one):

Filers of: Section:
Form 990 or 990-EZ [X] 501(c)(3) (enter number) organization
[] 4947(a)(1) nonexempt charitable trust not treated as a private foundation
[] 527 political organization
Form 990-PF [] 501(c)(3) exempt private foundation
[] 4947(a)(1) nonexempt charitable trust treated as a private foundation
[] 501(c)(3) taxable private foundation

Check if your organization is covered by the General Rule or a Special Rule.
Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

[] For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

[X] For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
[] For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
[] For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions exclusively for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Don't complete any of the parts unless the General Rule applies to this organization because it received nonexclusively religious, charitable, etc., contributions totaling \$5,000 or more during the year \$

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it must answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization	Employer identification number
RICHARDS LIBRARY	14-1364588

Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	WARREN COUNTY AID 1340 STATE ROUTE 9 LAKE GEORGE NY 12845	\$ 5,432	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of the organization

RICHARDS LIBRARY

Employer identification number

14-1364588

Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts
Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Total number at end of year, 2 Aggregate value of contributions to (during year), 3 Aggregate value of grants from (during year), 4 Aggregate value at end of year, 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?, 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?

Conservation Easements

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.
3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year
4 Number of states where property subject to conservation easement is located
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?
6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conversation easements during the year
7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year
8 Does each conservation easement reported on line 2d above satisfy the requirements of section 170(h)(4)(B) (i) and section 170(h)(4)(B)(ii)?
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets
Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.
b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items.
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items.

Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3** Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply).

a ☐ Public exhibition

b ☐ Scholarly research

c ☐ Preservation for future generations

d ☐ Loan or exchange program

e ☐ Other

- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

- 5** During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☒ No

Escrow and Custodial Arrangements

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

- b** If "Yes," explain the arrangement in Part XIII and complete the following table.

c Beginning balance

d Additions during the year

e Distributions during the year

f Ending balance

	Amount
1c	
1d	
1e	
1f	

- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

- b** If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII ☐

Endowment Funds

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment %

b Permanent endowment %

c Term endowment %

The percentages on lines 2a, 2b, and 2c should equal 100%.

- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) Unrelated organizations?

(ii) Related organizations?

- b** If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

	Yes	No
3a(i)		
3a(ii)		
3b		

- 4** Describe in Part XIII the intended uses of the organization's endowment funds.

Land, Buildings, and Equipment

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		50,000		50,000
b Buildings				
c Leasehold improvements				
d Equipment		2,037,217	989,450	1,047,767
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, line 10c, column (B)).				1,097,767

Investments – Other Securities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, line 12, col. (B))		

Investments – Program Related

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, line 13, col. (B))		

Other Assets

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 15, col. (B))	

Other Liabilities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) CURRENT LIABILITIES	205,172
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 25, col. (B))	

205,172

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ☐

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	
3	Subtract line 2e from line 1		3	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	
3	Subtract line 2e from line 1		3	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5	

Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Supplemental Information *(continued)*

Supplemental information area with horizontal lines for text entry.

SCHEDULE O
(Form 990)

(Rev. December 2024)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

Name of the organization

RICHARDS LIBRARY

Employer identification number

14-1364588

FORM 990, PART III - ADDITIONAL INFORMATION

PART 111, LINE 4 - DESCRIPTION OF ORGANIZATION COLLECTIONS & HOW FURTHERS
EXEMPT PURPOSE:

DONATED LOCAL HISTORICAL ARTIFACTS ARE DISPLAYED FOR EDUCATIONAL PURPOSES
AND MAINTAINED FOR PRESERVATION FOR FUTURE GENERATIONS.

FORM 990, PART VI - ADDITIONAL INFORMATION

FORM 990, PART VI, LINE 12C - EXPLANATION OF MONITORING AND ENFORCEMENT OF
CONFLICTS:

ANNUALLY, DISCLOSURE OF INTEREST THAT COULD GIVE RISE TO CONFLICTS OF
INTEREST ARE DISCLOSED IN WRITING AND UPDATED IN THERE INTERIM, IF
APPLICABLE. ANY ACTION TAKEN BY THE LIBRARY, WHETHER CONTRACTS OF SERVICE
OR OTHERWISE, ARE BROUGHT BEFORE THE BOARD FOR APPROVAL. IF THE POSSIBILITY
OF A CONFLICT(S) EXISTS, THAT MEMBER(S) OF THE BOARD IS PRECLUDED FROM A
VOTE OF APPROVAL, ABSTAINING FROM ANY VOTE.

FORM 990, PART VI, LINE 19 -- OTHER ORGANIZATION DOCUMENTS PUBLICLY
AVAILABLE:

THE LIBRARY MAKES THE RELATED DOCUMENTS AVAILABLE IF REQUESTED BY THE
PUBLIC.

FORM 990, PART VI LINE 11B -- FORM 990 REVIEW PROCESS:

FORM 990 IN ITS ENTIRETY, TOGETHER WITH ALL SUPPORTING STATEMENTS IS MADE
AVAILABLE TO THE BOARD OFFICERS, LIBRARY DIRECTOR AND THE BOARD TRUSTEES.
THE REVIEW OF FORM 990 IS CONDUCTED AT A REGULARLY SCHEDULED BOARD MEETING.

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990
NO REVIEW WAS OR WILL BE CONDUCTED.

FORM 990, PART VI, LINE 12C - ENFORCEMENT OF CONFLICTS POLICY

ANNUALLY, DISCLOSURE OF INTEREST THAT COULD GIVE RISE TO CONFLICTS OF
INTEREST ARE DISCLOSED IN WRITING AND UPDATED IN THE INTERIM, IF
APPLICABLE.

ANY ACTION TAKEN BY THE LIBRARY, WHETHER CONTRACTS OF SERVICE OR
OTHERWISE, ARE BROUGHT BEFORE THE BOARD FOR APPROVAL. IF THE POSSIBILITY
OF A CONFLICT(S) EXISTS, THAT MEMBER(S) OF THE BOARD IS PRECLUDED FROM A
VOTE.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION

THE LIBRARY MAKES THE RELATED DOCUMENTS AVAILABLE IF REQUESTED BY THE
PUBLIC.

FORM 990, PART XI, LINE 9 - OTHER CHANGES IN NET ASSETS EXPLANATION

ROUNDING \$ 0

Depreciation and Amortization
(Including Information on Listed Property)
Attach to your tax return.Go to www.irs.gov/Form4562 for instructions and the latest information.

RICHARDS LIBRARY

Identifying number

14-1364588

Business or activity to which this form relates

INDIRECT DEPRECIATION

Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	1,220,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	3,050,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2023 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2025. Add lines 9 and 10, less line 12	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Special Depreciation Allowance and Other Depreciation (Don't include listed property. See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

MACRS Depreciation (Don't include listed property. See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2024	17	52,496
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

Section B—Assets Placed in Service During 2024 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
			27.5 yrs.	MM	S/L	
i Nonresidential real property			39 yrs.	MM	S/L	
				MM	S/L	

Section C—Assets Placed in Service During 2024 Tax Year Using the Alternative Depreciation System

20a Class life		20,967	5.0	HY	S/L	1,072
b 12-year			12 yrs.		S/L	
c 30-year			30 yrs.	MM	S/L	
d 40-year			40 yrs.	MM	S/L	

Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	53,568
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.