

The Richards Library
Board of Trustees Meeting Minutes
Tuesday, March 5, 2024

Present: John Schroeter, Sarah Gebbie-Measeck, Susan Matzner, Esther McTague, Becky Lawler, Gina Colburn, and Shelby Burkhardt, Library Director

Excused: Danielle Robichaud, Mary Beadnell

Meeting called to order at 10:05am

Consent agenda approved. Motion made by John, seconded by Susan and approved by board.

Period of Public Expression:

A member of the public attended the meeting to find out why the board is asking town residents to approve a budget for 2025 that will exceed the tax cap. Board members explained that due to NYS requirements regarding salaries, we would need to exceed the 2% tax cap.

Correspondence:

- Thank you letter from food pantry received for food donated during food for fines drive.
- Northern Mechanical sent a letter stating that their rates would increase.
- We have been receiving donations in memoriam of Alice Damp
- We received our new tax assessment

Director's report:

- Grant submitted for Seed Library
- The Annual Report submitted to SALS
- We received a donation of a Merlin Enhanced Vision Magnifier
- National Grid will again be providing our electric services
- Community Room has been used by Girl Scouts and private meetings
- February Programs were discussed
- March programs were discussed
- Statistics for the month were presented

Committee Reports:

- Personnel Committee: n/a
- Ad Hoc: n/a
- Budget and Finance: n/a
- Building and Grounds: n/a
- Outreach: John - nothing new. Talked about recommending use of Libby to help people who want to listen to books.
- Policy: workshop was held to review draft policy on Book Challenge. Will send the draft to SALS to assure that nothing is missing

Old Business

- Library Advocacy – two calls were held with Matt Simpson representative and Dan Stec representative

- SALS Construction Challenge Grant – decided to not submit this year.
- Mock Book Challenge – policy was revised at the workshop

New Business

- 2024 Annual Report was submitted to SALS to be submitted to NYS

Other Business:

- Town Board Meetings
 - Danielle attended the Warrensburg Town meeting – nothing of note to report
 - Sarah will attend the March 11 WCSD BOE
 - Need a volunteer to attend the April Thurman Town Meeting

Public Expression: none

Next Board Meeting set for April 9, 2024 10:00am

Next Board Workshop: Tuesday, March 19, 2024 at 9:00am - Sexual Harassment Prevention Training

A motion was made by John and seconded by Susan and approved by the Board adjourn at 10:55am.

Approved by The Richards Library Board of Trustees on April 9, 2024.