

The Richards Library
Board of Trustees Meeting Minutes
Tuesday, November 7, 2023

Present: John Schroeter, Sarah Gebbie-Measeck, Susan Matzner, Esther McTague, Mary Beadnell, Becky Lawler, Danielle Robichaud, Gina Colburn, and Shelby Burkhardt, Library Director

Meeting called to order at 10:05am

Consent agenda approved. Motion made by John and seconded by Mary and approved by board.

Period Of Public Expression: None

Discussion of new Handbook for Library Trustees to be distributed by SALS.

Correspondence:

- Thank you letter from In The Zone
- Donations in memory of Joyce Frulla have been received. All donations will go into unrestricted funds.

Director's report:

- World's Largest Garage Sale – check for our portion has been received.
- Alarm panel for Burglar has been repaired
- Community Room has been used by Girls Scouts and WTHS
- Events in October were discussed
- Upcoming events and calendar for November were discussed
- Statistics for the year-to-date were presented and discussed

Committee Reports:

- Personnel Committee: n/a
- Ad Hoc: n/a
- Budget and Finance: n/a
- Building and Grounds: Workshop with Paul Mays was discussed
 - possible space utilization – internal and external
 - creation of flexible spaces,
- Outreach: outreach is getting easier as renovation is almost complete.
- Policy: n/a

Old Business

- Potential Stakeholders
 - List of potential stakeholders will be sent to Paul Mays
- Green Jobs Green NY Energy Study Report
 - Asked if board members had any questions
- Budget planning
 - Nov 28 will be a workshop to discuss budgeting

New Business

- No new business

Other Business:

- Town Board Meetings
 - Mary reported on the October 19 Thurman Town meeting.
 - Susan will attend the Warrensburg town meeting on November 8
 - Sarah will attend the December WCSD BOE meeting
- Friends Group
 - Sarah received an email from Sarah Dallas about a class in May 2024 on Launching a Friends Group. Sarah will consider attending.

Public Expression: none

Next Board Workshop set for Nov 28 at 10:00am

Next Board Meeting: Tuesday, December 5, 2023 at 10:00am

A motion was made by John and 2nd by Mary to adjourn the meeting at 10:42.

Approved by The Richards Library Board of Trustees on December 5, 2023.