

The Richards Library
Board of Trustees Meeting Minutes
Tuesday, October 3, 2023

Present: John Schroeter, Sarah Gebbie-Measeck, Susan Matzner, Shelby Burkhardt, Esther McTague, Mary Beadnell, Becky Lawler, Danielle Robichaud, Gina Colburn

Meeting called to order at 10:05am

Consent agenda approved. Motion made by John and seconded by Susan and approved by board.

Period Of Public Expression: None
Board education on book bans and challenges

Correspondence:

- Warrensburgh – Thurman Historical Society provided the library with an historical marker to be placed where it can be seen by patrons.
- Jeff Levine visited the library and made a donation for use in the Community Room. He indicated that he would assist with funding to continue to fix up the community room and would like to meet with board members in May 2024.

Director's report:

- Northern Mechanical Services cleaned the furnaces
- NYS Green Energy Study report received.
- Visit and donation from Jeffrey M. Levine
- Continued presence at Riverside Farmers' Market
- World's Largest Garage Sale
 - Vendor booths were set up and cleaned up
- Programs in September were discussed
- Upcoming events and the October Calendar were discussed
- Statistics for the year-to-date were presented and discussed

Committee Reports:

- Personnel Committee: n/a
- Ad Hoc: n/a
- Budget and Finance: n/a
- Building and Grounds: Paul Mays met with board members and discussed
 - possible space utilization – internal and external
 - creation of flexible spaces
- Outreach: outreach is ongoing despite construction.
- Policy: n/a

Old Business

- Library Fines
 - Discussed new fine structures and collecting food for fines and donating to food bank at the local Presbyterian Church
 - New and popular books – keep the fines

- New videos fines decreased to \$.50
- Old videos – no fine

New Business

- Potential Stakeholders
 - Shelby shared a list of potential stakeholders. Trustees discussed and agreed to go ahead with this list as is. Further discussion with Paul Mays in case he wants to add more people
- Green Jobs NY Energy Study Report
 - Board reviewed the report. Board members can email questions to Shelby who will forward them to the report author for response.
 - Board agreed to go ahead with weather stripping as recommended. Heat and air pumps will require further research.
- Budget Planning
 - Board will work on the 2024 and begin to draft a 2025 budget at the November 21 board workshop

Other Business:

- Town Board Meetings
 - Mary volunteered to attend the October 19 Thurman Town meeting.
 - Susan will attend the Warrensburg town meeting on November 8.
- Friends Group
 - Sarah received an email from Sara Dallas about a class in May 2024 on Launching a Friends Group. Sarah will consider attending.

Public Expression: none

Next Board Workshop set for October 17 at 10:00am with Paul Mays

Next Board Meeting : Tuesday, November 7, 2023 at 10:00am

A motion was made by Sarah and 2nd by John to go into Executive session and the motion was approved. While in Executive Session, a motion was made and approved by the board to change the wage compensation to meet NYS' recent minimum wage increases.

Meeting adjourned at 11:30 following a motion by Becky, 2nd by John and approved by board.

Approved by The Richards Library Board of Trustees on November 7, 2023.