

THE RICHARDS LIBRARY



Board of Trustees Meeting Agenda

Tuesday, June 6, 2023 @ 10:00 AM

In the Jeffrey M. Levine Community Room

- I Call to Order and Roll Call of Members
- II Consent Agenda
 - Approval of Mtg. Agenda
 - Approval of Prior Mtg. Minutes
 - Treasurer's Report: Financials
- III Period of Public Expression: 15 minutes total for
- IV comments Correspondence: Bev Saunders
- V Director's Report: *See attached*
- VI Committee Reports
 - a. Personnel: *n/a*
 - b. Budget & Finance: *Met with Carpenter's Insurance*
 - c. Building & Grounds: *n/a*
 - d. Ad Hoc: *n/a*
 - e. Outreach: *John*
 - f. Policy: *n/a*
- VII Old Business
 - Cyber Insurance through Cowbell Insurance
- VIII New Business
 - Approve 2022 Report to the Community
- IX Other Business
 - Town Board Meetings
 - o Report from Mary for Warrensburg meeting (5/10 @ 7:00p).
 - o Sarah attending WCSD BOE meeting (6/12 @ 6:00p).
 - o Need volunteer for Thurman meeting (7/20 @ 4:30p).
 - SALS Continuing Education - *upcoming webinar recommendations*
- X Period of Public Expression: 15 minutes total for comments
- XI Next Committee Workshop: Tuesday, June 20, 2023 @ 10:00a
- XII Next Board Meeting: Tuesday, July 11, 2023 @ 10:00a
- XIII Adjournment

**The Richards Library
Board of Trustees Meeting Minutes
Tuesday, May 2, 2023**

Present: John Schroeter, Sarah Gebbie-Measeck, Susan Matzner, Shelby Burkhardt, Suzanne Glebus, Esther McTague, Mary Beadnell

Excused: Becky Lawler, Gina Coburn

Guest: Danielle Robichaud

Meeting called to order at 10:05am

Consent agenda approved. Motion made by John and seconded by Mary and approved by board.

Period Of Public Expression: Danielle Robichaud is sitting in to see if she is interested in joining the library board as a trustee.

Correspondence:

- Letter from Fitzgerald Morris Baker Firth Attorneys & Counselors regarding probate of estate and next steps.
- Monies are not encumbered and we are waiting for the check from the estate.

Director's report:

- Consolidated 2024 budget added to website
- Library opened at 11 to allow for Sexual Harassment Prevention training for staff and board
- YA shelving completed
- Maintenance on HVAC units completed, parts needed
- Discussed continuing education requirements for board members
 - Minimum of 2 hours
 - Recorded sessions count
 - Board members do not need to submit certificates of completion
- Monthly statistic discussed
- April programs and upcoming May programs and events discussed
 - Director will participate for library at 6 Farmer's Market Festivals
 - Director is planning more STEM projects over the summer

Committee Reports:

- Personnel Committee: n/a
- Ad Hoc: n/a
- Budget and Finance: n/a
- Building and Grounds: n/a
- Outreach: outreach is going well despite construction. Board thanked John for his efforts.
- Policy: n/a

Old Business

- Trustee Term dates proposed to be adjusted to all end on December 31 of appropriate year.

- Motion by Susan, seconded by Mary and approved by board with John abstaining
- Cyber Insurance through Cowbell
 - board members asked to have presentation on insurance needs at next committee workshop

New Business

- Planning services project with Butler Rowland Mays Architects
 - Motion by John, seconded by Suzanne and approved by board to move forward

Other Business:

- Town Board Meetings
 - Sarah reported for Thurman April meeting
 - Mary will attend May Warrensburg Meeting
 - Susan will Attend June WCSD BOE meeting
- SALS Annual Trustee Meeting on May 15
- Board accepted Suzanne Glebus' resignation from board with regret and thanks

Public Expression: none

Next Board Workshop will be May 16: Tentatively set for discussion of Cyber Insurance

Next Board Meeting : Tuesday, June 6, 2023 at 10:00am

Meeting adjourned at 11:15 following a motion by Susan, seconded by John and approved.

Approved by the Richards Library Board of Trustees on

Richards Library
Monthly Statement of Revenues & Expenses
May 2023

Accrual Basis

| | <u>May 23</u> |
|----------------------------------|----------------------|
| Ordinary Income/Expense | |
| Income | |
| PUBLIC FUNDING | 64,209 |
| PUBLIC GRANTS | 3,792 |
| OPERATING RECEIPTS | 209 |
| NON-OPERATING RECEIPTS | <u>1,000</u> |
| Total Income | <u>69,210</u> |
| Gross Profit | 69,210 |
| Expense | |
| OPERATING EXPENSES | 2,953 |
| PAYROLL, WAGES, BENEFITS & EX... | 13,271 |
| COLLECTION & OTHER CAPITAL EX... | <u>223</u> |
| Total Expense | <u>16,448</u> |
| Net Ordinary Income | 52,762 |
| Other Income/Expense | |
| Other Expense | |
| DESIGNATED FUNDS EXPENDED | <u>79</u> |
| Total Other Expense | <u>79</u> |
| Net Other Income | <u>-79</u> |
| Net Income | <u><u>52,684</u></u> |

Richards Library

Monthly Funds Activity Report

May 2023

Accrual Basis

| Type | Date | Num | Name | Memo | Debit | Credit |
|----------------------------------------|------------|------------|------------------------------------|------------------------------------------|-----------|-----------|
| GFNB #--6131 -Operat & DF | | | | | | |
| Operating Account - GFNB | | | | | | |
| Bill Pmt -Check | 05/02/2023 | 6609 | BAKER & TAYLOR | PRINTED BOOKS | | 32.02 |
| Bill Pmt -Check | 05/02/2023 | 6610 | BRALEY & NOXON | | | 115.53 |
| Bill Pmt -Check | 05/02/2023 | 6611 | LOOKOUT BOOKS | BOOKS | | 1,087.03 |
| Bill Pmt -Check | 05/02/2023 | 6612 | NYSIF - WORKER'S COMP | 6/1/23-6/1/24 POLICY RENEWAL | | 1,157.08 |
| Bill Pmt -Check | 05/02/2023 | 6613 | SOUTHERN ADIRONDACK LIBRARY SYSTEM | APRIL 2023 AUTOMATION FEES | | 383.15 |
| Bill Pmt -Check | 05/04/2023 | 6605 | BRALEY & NOXON | SANDPAPER | | 12.99 |
| Bill Pmt -Check | 05/04/2023 | 6606 | ERIE INSURANCE COMPANY | 5/14/23-5/14/24 RENEWAL | | 6,575.80 |
| Bill Pmt -Check | 05/04/2023 | 6607 | HOMETOWN OIL | ACCOUNT 235010 | | 621.07 |
| Bill Pmt -Check | 05/04/2023 | 6608 | NORTHERN MECHANICAL SERVICES | P&M SERVICES ON A/C | | 427.67 |
| General Journal | 05/05/2023 | PAYROLL | | -MULTIPLE- | | 6,600.53 |
| Check | 05/06/2023 | A/W | SPECTRUM ENTERPRISE #142279801 | 4/25/23-5/24/23 | | 94.54 |
| Deposit | 05/07/2023 | | | Deposit | 64,209.00 | |
| Deposit | 05/07/2023 | | | Deposit | 22.00 | |
| Bill Pmt -Check | 05/09/2023 | 6614 | BRALEY & NOXON | | | 48.98 |
| Bill Pmt -Check | 05/09/2023 | 6615 | COMMERCE BANK | #--1705 | | 232.53 |
| Bill Pmt -Check | 05/09/2023 | 6616 | NATIONAL BUSINESS TECHNOLOGIES* | 4/9/23-5/8/23 + OVERAGE | | 57.22 |
| Check | 05/12/2023 | A/W | VERIZON | 4/22/23-5/21/23 | | 33.92 |
| Deposit | 05/14/2023 | | | Deposit | 53.00 | |
| Check | 05/15/2023 | A/W | SPECTRUM ENTERPRISE #143161701 | 05/04/2023-06/03/2023 | | 129.98 |
| Check | 05/15/2023 | A/W | NATIONAL GRID | 4/7/22-5/8/23 | | 754.01 |
| General Journal | 05/19/2023 | PAYROLL #1 | | -MULTIPLE- | | 6,553.09 |
| Deposit | 05/21/2023 | | | Deposit | 37.00 | |
| Bill Pmt -Check | 05/25/2023 | 6617 | BRALEY & NOXON | | | 92.53 |
| Bill Pmt -Check | 05/25/2023 | 6618 | CINTAS | JANITORIAL | | 65.96 |
| Bill Pmt -Check | 05/25/2023 | 6619 | CURTIS LUMBER | | | 84.43 |
| Deposit | 05/28/2023 | | | Deposit | 97.00 | |
| Total Operating Account - GFNB | | | | | 64,418.00 | 25,160.06 |
| DDF - Planning Services Project | | | | | | |
| Transfer | 05/04/2023 | | | TRANSFER TO DDF - PLANNING SERVICES P... | 2,625.00 | |
| Total DDF - Planning Services Project | | | | | 2,625.00 | 0.00 |
| OATS Grant Funds | | | | | | |
| General Journal | 05/19/2023 | OATS P/R | | -MULTIPLE- | | 78.69 |
| Total OATS Grant Funds | | | | | 0.00 | 78.69 |
| SALS Construction Grant | | | | | | |
| Deposit | 05/07/2023 | | | Deposit | 3,792.00 | |
| Total SALS Construction Grant | | | | | 3,792.00 | 0.00 |
| Total GFNB #--6131 -Operat & DF | | | | | 70,835.00 | 25,238.75 |
| RESERVE FUNDS | | | | | | |
| GFNB Reserve Sav #40392707 | | | | | | |

Richards Library

Monthly Funds Activity Report

May 2023

Accrual Basis

| Type | Date | Num | Name | Memo | Debit | Credit |
|----------------------------------------|------------|-----|------|------------------------------------------|------------------|------------------|
| Director's Discretionary Fund | | | | | | |
| Transfer | 05/04/2023 | | | TRANSFER TO DDF - PLANNING SERVICES P... | | 2,625.00 |
| Total Director's Discretionary Fund | | | | | 0.00 | 2,625.00 |
| Total GFNB Reserve Sav #40392707 | | | | | 0.00 | 2,625.00 |
| Total RESERVE FUNDS | | | | | 0.00 | 2,625.00 |
| RESTRICTED FUNDS | | | | | | |
| TEMPORARY - RESTRICTED BY BOARD | | | | | | |
| Special Acc't #5976 - GFNB | | | | | | |
| In Memory - Allen J Hall, Sr | | | | | | |
| Deposit | 05/07/2023 | | | Deposit | 1,000.00 | |
| Total In Memory - Allen J Hall, Sr | | | | | 1,000.00 | 0.00 |
| Total Special Acc't #5976 - GFNB | | | | | 1,000.00 | 0.00 |
| Total TEMPORARY - RESTRICTED BY BOARD | | | | | 1,000.00 | 0.00 |
| Total RESTRICTED FUNDS | | | | | 1,000.00 | 0.00 |
| TOTAL | | | | | 71,835.00 | 27,863.75 |

THE RICHARDS LIBRARY



Director's Report

June 2, 2023

- Water in far furnace room May 1 – *due to heavy rain, now dry, but need to contact NMS*
- Attended SALS Annual Meeting in Saratoga with Sarah and John
- Passing of May 2023 referendum for the Library on WCSD Voting – *appreciation on website*
- Butler Rowland Mays Architects – *sent contract, started communication*
- Received materials from ADK Action: Adirondack Pollinator Project
- “Staunch Defenders of the First Amendment” Article – *see attach.*
- Updated job list for Andy – *see attach.*
- Trustee for vacant board position – *Trustee candidate coming to July meeting*
- Community Room: Head Start Parenting Group – finished for school year; Alexander Funeral Home – bereavement group
- Programs:
 - The Richards Library Book Club
 - Read at Small Tales
 - OATS: Intro to Social Media

Upcoming Events & Programs

** Events can be found on The Richards Library website, our Facebook page, or at the Library. **

- Tech Help, Tuesdays & Thursdays, 2:00-5:00p
- New *Take and Make Crafts* each Friday
- Reading at Small Tales (6/15)
- Technology Classes in Partnership with Senior Planet from AARP (see flyers attach.)
- Riverside Farmers' Market – 6 festivals June to October (see flyer attach.)
- Summer Reading Program

June Events Calendar attached

Statistics for the Year

See attached *2023 Monthly Statistics*. Full statistics not available at this time. Will be updated once available.

Respectfully submitted,

Shelby Burkhardt

Library Director

Post Star June 1, 2023

As staunch defenders of the First Amendment, libraries promote intellectual freedom and the right to read freely. Book bans and censorship undermine the First Amendment, restrict access to knowledge, limit our ability to exchange diverse ideas and grow as individuals, a society, and a nation.

Libraries are democratic public spaces that foster learning, critical thinking, and cultural understanding. Books, programs, and other resources allow one to explore different perspectives and engage in meaningful dialogue. Any attempt to limit access to books and programs curtails our ability to make informed choices and hampers our right to access information.

Defending the First Amendment and the right to read is vital for a thriving democracy. Promoting tolerance, respect, and inclusion reflects our dedication to supporting our communities. We need the public's help to support libraries by resisting censorship attempts and raising awareness about libraries' value to our communities.

We must stand together to protect our libraries and intellectual freedom and champion the free exchange of ideas.

Sara Dallas, Saratoga Springs &

Kathy Naftaly

Alma Alvarez

Vicki Plude

Kristel Guimara

Sara Kipp

Christina Becker

Sarah Murphy

Alexandra Gutelius

Kirsten DeSantis

Kay Hafner

Rebecca Verhayden

Laura Burrows

Jennifer Hurd

Rebecca Fasulo

Desiree Thomas

Debra Flint

Susan Rollings

Shelby Burkhardt

Jennifer DeCarlo

Ike Pulver

Mike Sullivan

Russ Wise

Christine Connell

Elaine Cowin

Laura Goodman

Jordan Hornstein

Janet Lindner

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OPINION | Guest Column

Diana Goetsch

Book banning isn't a 'culture war' | Column

I cannot think of an institution more democratic than the public library, founded by Benjamin Franklin in 1731. Here's why they're in danger.



Books are displayed at the Banned Book Library at American Stage in St. Petersburg in February. [JEFFEREE WOO | AP]

Published May 30

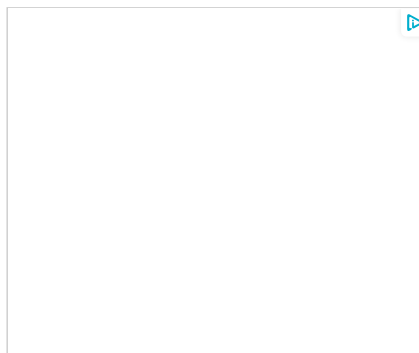
In 1985, at age 22, I stood before a library reference counter holding several call slips for books and scientific journals, each of which contained the word “transsexual.” I handed the slips to a librarian, who looked them over and, without a trace of judgment, said, “Wait here.”

This occurred at the main branch of the New York Public Library, though it could have occurred at any branch of any library in the country. Librarians everywhere

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impeccable, ethical or in love with what they do.

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And I cannot think of an institution more democratic than the public library, founded by Benjamin Franklin in 1731 to “improve the general conversation of Americans” and make “tradesmen and farmers as intelligent as most gentlemen from other countries.” People come daily to libraries with questions about their government, their gardens, their genealogy. Young people come there hoping to see their experiences reflected in a book, hoping to find heroes.



Diana Goetsch
[Provided]

As we know, America’s libraries, particularly those in red states, are under siege due to a highly coordinated book banning crusade. [Mysteriously funded](#) national groups have created hundreds of local “chapters” ([73%](#) of which were formed after 2020), where one or two individuals carry out missions to remove hundreds of books at a time from libraries. The groups bear pristine names like “Moms for Liberty” and “Parents Defending Education,” though their agenda has little to do with parental concern — and a lot to do with white supremacy. According to PEN America, of the more than 4,000 instances of books banned in the last two years — including over 2,000 titles — the majority involve people of color or LGBTQ+ themes and authors.

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They are banning books about Rosa Parks, Jackie Robinson, Jim Thorpe, Aretha Franklin, Martin Luther King Jr., Frida Kahlo and Anne Frank. They are banning books by Muslim, Jewish, Latino and Asian American writers, books about civil rights, women's rights, and the holocaust. Children's book writer Cheryl Lewis Hudson [says the trend](#) challenges "the actual existence of people of color in a democracy."

They are calling librarians "groomers" and pedophiles, threatening them with felony charges and violence. The groups have teamed with red state governors and lawmakers to craft legislation that is purposefully broad (that is, "harmful to minors"), to pressure librarians to cave to book challenges, or pre-emptively remove books themselves, or quit.

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shooting threats, on the heels of increased targeting of librarians.

When Amanda Jones, the 2021 School Librarian of the Year, spoke up at a Livingston Parrish Library board meeting, the head of “Citizens for a New Louisiana” launched a social media smear campaign that included Jones’ photo with a red target drawn around it. She stayed hidden in her house for weeks. Then she filed [a lawsuit](#).

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17,480



At that library meeting Jones said, “All members of our community deserve to be seen, have access to information, and see themselves, in our public library collection.” In 1985, I could not see myself in any of the books on gender that librarian returned with. It wasn’t due to censorship, but rather to a culture and scientific community that had yet to understand transgender people.

I have since seen myself in a lot of books, by many superb trans authors. My own book, “*This Body I Wore*,” was selected by the American Library Association for its 2023 Notable Books List. I wound up writing the book I was looking for at 22, and now it’s in libraries across the country. Unless it gets banned.

[Seventy-five percent](#) of Americans oppose book banning. An equally high percentage, I suspect, are deeply appreciative of their libraries and librarians, who have been so helpful for so long. It’s time we repay the favor.

This summer I am embarking on a Red State Library Tour. I have been in touch daily with red state librarians, and sticking pins in the map. I plan to start in Arkansas, Missouri and Kansas next month and come to Florida in the fall. I’ll be giving book talks, free of charge, to support librarians, targeted minorities, and the institution Ben Franklin founded.

Diana Goetsch is a poet and essayist, author of eight collections of poems, and the memoir “This Body I Wore.” For 21 years she was a high school English teacher.

UP NEXT: [Don’t worry so much about artificial intelligence. It needs us | Letters](#)

Andy's Job List 2023

Updated 05/10/2023

In-progress

- Cabinet for Community Room
- Spring clean-up, removal of sumac roots, and seed lawn as needed

Spring/Summer/Fall

- Remove window covers for Emma to clean behind
- Front façade Spring cleaning – cobwebs, etc., repaint “THE RICHARDS LIBRARY”?
- Refinish front door – stain and new screws (furnace room door also needs new screws)
- Gutter piece installation and cleaning as needed
- Re-do wooden slats on HVAC air intake area
- Install black fencing along border wall
- Measure lean of border wall and mend wall and border marker
- Repair to pillars by main entrance
- Gravel and river rock deliveries
 - Place gravel under HVAC line sets and where excess is needed
 - River rocks behind rain garden
- Painting storage in small archive
- Install picture molding in Adult room display case (and hang long tapestry)
- Repair top step by main entrance
- Repair wall doorstop in upstairs bathroom

When able:

- Check lightbulbs – Do we need to contact Hill Electric about light fixtures?
- Install or acquire variance for employee handrail**
- Fire-proof book return box**
- Secure Adult Room short bookshelves to wall
- Increase height of new and popular book display (~ 6-8")
- Paint around Archive door

**Items noted as deficiencies on previous building survey. **



Affordable Home Internet

Date: Tuesday, June 13th, 2023

Time: 10:30 AM

**Location: Jeffrey M. Levine Community Room at the Richards Library
in Warrensburg, NY**

Having home internet can help you save money, look for a job, connect with others, make everyday tasks easier, and much more! This lecture goes over basic information you need to know when signing up for home internet service. You'll also learn about the Affordable Connectivity Program (ACP), a permanent, government program that helps qualifying low-income households pay for internet service and connected devices. In some cases, depending on your internet plan, the ACP discount may help you get home internet for free!

Sign Up Today!

Call: [518] 623-3011

Email: Ikeith@sals.edu



Finding Information Online

Date: Thursday, June 22nd, 2023

Time: 10:30 AM

**Location: Jeffrey M. Levine Community Room at the Richards Library
in Warrensburg, NY**

The internet is an incredible resource, but finding what you're looking for can sometimes be daunting or time consuming. That's why finding what you're looking for online is such an important skill. This hands-on workshop will review helpful tips for using effective search terms, evaluating your search results, and searching within a reliable site for accurate information.

Sign Up Today!

Call: [518] 623-3011

Email: Ikeith@sals.edu



Warrensburgh Riverfront Farmers' Market

Since 1998... "Bringing the Farm to You"

~Twenty-Fifth Season~

Every Friday from 3-6 p.m., June 2nd thru October 6th
in the heart of the Warrensburgh Mills Historic District
on the banks of the scenic Schroon River

*Producer Only...Organically Grown, Raised and Prepared Foods...
Gluten Free Foods...Master Gardener Station...Farm Fresh Recipes...
Picnic Area...Bathroom...Community/Regional Event Information...
Non-Profit and Local Business Information Table*

LIVE MUSIC THROUGHOUT THE SEASON

*In addition...Food Sampling; Wine, Beer and Spirits Tasting; Educational Exhibits,
Crafter Demonstrations, Children's Activities and much more...*

2023 FESTIVAL SCHEDULE

- Rhubarb – June 2nd
- Strawberry – June 23rd
- Blueberry - July 21st
- A Gathering of Artisans-
August 11th
- Apple - September 15th
- Garlic - October 6th



Sponsored by Warrensburgh Beautification Inc.

Follow us on Facebook!

FURTHER INFO: Teresa Whalen, Market Manager, 518-466-5497, taawhalen@yahoo.com
<https://www.facebook.com/Warrensburgh-Riverfront-Farmers-Market-1623999057868045/>

THE RICHARDS LIBRARY UPCOMING EVENTS & PROGRAMS JUNE 2023

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|------------------------------------------------|-----------------------------------------------------|-----|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-----|
| | | | | 1 TRL Book Club @ 4:00p Chess Day, 3:00- 6:30p | 2 Children's Craft at Riverside Farmers' Market, 3:00- 6:00p | 3 |
| 4 | 5 | 6 TRL Board Meeting @ 10:00a | 7 | 8 Story time & activity @ 10:00a OATS: Online Shopping @ 10:30a Chess Day, 3:00- 6:30p | 9 | 10 |
| 11 | 12 | 13 OATS: Affordable Home Internet @ 10:30a | 14 | 15 Story time & activity @ 2:00p Chess Day, 3:00- 6:30p | 16 | 17 |
| 18 | 19 Closed for Juneteenth | 20 | 21 | 22 OATS: Finding Info Online @ 10:30a Chess Day, 3:00- 6:30p | 23 Children's Craft at Riverside Farmers' Market, 3:00- 6:00p | 24 |
| 25 | 26 Start of Summer Reading Program | 27 | 28 | 29 Chess Day, 3:00- 6:30p | 30 | |

- Story time & activity will focus on children ages 3-5. Other ages welcome. Child supervision required. **Only 2 THURSDAY story times in June.**
- Chess Day open to all ages. We have 2 chess boards. If you can, bring one along!
- June 2, Rhubarb Festival, and June 23, Strawberry Festival, at Riverside Farmers' Market in Warrensburg, NY.
- OATS: Online Shopping (Lecture), pre-registration recommended.
- OATS: Affordable Home Internet (Lecture), pre-registration recommended.
- OATS: Finding Information Online (Workshop), **limited to 6 seats**, pre-registration required.



2023 Monthly Statistics

| Month | Att Adult | Att Juv | Comp Use Ad | Comp Use Juv | Circ. | Ref | Holds Placed | Holds Sat | Items W/D | Items Acc | WiFi Conn |
|-------------|-----------------|---------|-----------------|--------------|-------------------|-----|--------------|-----------|-----------|-----------|-----------|
| January | 592 | 112 | 112 | 30 | 1255 | 27 | 522 | 452 | 31 | 129 | 190 |
| February | 545 | 101 | 55 | 18 | 1201 | 14 | 286 | 329 | 2 | 94 | 199 |
| March | 683 | 112 | 89 | 22 | 1415 | 23 | 399 | 393 | 63 | 149 | 202 |
| April | 638 | 100 | 91 | 12 | 1224 | 13 | 292 | 256 | 6 | 86 | 248 |
| May | 690 | 95 | 116 | 14 | 1266 | 19 | 360 | 349 | 20 | 91 | 267 |
| June | | | | | | | | | | | |
| July | | | | | | | | | | | |
| August | | | | | | | | | | | |
| September | | | | | | | | | | | |
| October | | | | | | | | | | | |
| November | | | | | | | | | | | |
| December | | | | | | | | | | | |
| 2023 TOTALS | 3148 | 520 | 463 | 96 | 6361 | 96 | 1859 | 1779 | 122 | 549 | 1106 |
| | O/A Att 3668 | | O/A Comp 559 | | O/A Circ. 6361 | | | | | | |

Cyber Amendment Quote

Jenna Cooper <jenna@carpenterinsuring.com>

Wed 5/17/2023 9:33 AM

To: Burkhardt, Shelby <SBurkhardt@sals.edu>

Caution: This email appears to have originated from outside the organization. Do not open attachments or click links from unknown or unexpected sources.

Hi Shelby, it was great meeting you yesterday!

So I've revised the quote, and I was unable to revise a few things:

1. Business Income & Extra Expense- the lowest I was able to get it was \$100,000 (you requested \$50,000)
2. Computer Funds & Transfer Fraud- The system would not allow me to adjust it at all
3. Telecommunications Fraud- My understanding of this coverage was INCORRECT. The coverage is for anyone using your telephone system, not your wifi. There was **not** a comma after telephone (,) bandwidth. The most I would be able to quote is \$50,000 for this coverage, but this may not be a coverage you need.

What I was able to revise, was the Three main coverages

1. Security Breach Expense, Security breach Liability, and Restoration of Electronic Data.
 - a. If you reduce these coverages from \$1 million to \$500,000, the premium is dropped significantly.

The total annual premium would be \$974

Please let me know what you and the board think, and what else I may need to adjust if able.

Best,

Jenna Cooper

Jenna Cooper

Carpenter & Associates Insuring LLC

Phone- (518)494-8691

Fax- (518)494-8713

Email – jenna@carpenterinsuring.com

Please be advised that e-mail is not effective to bind coverage or report a claim unless you receive an affirmative response from us that this has been done.

"The information contained in this e-mail and any of its attachments is intended only for the use of the addressee(s) indicated above, and is confidential. This information may also be legally privileged. If you are not the intended recipient(s), you are hereby notified that any alteration, dissemination, review or use of the information contained herein is strictly prohibited. You may not copy, forward, disclose or use any part of this information. If you have received this information in error, please delete it and all copies from your system and notify the sender immediately by return e-mail. Thank you. "Internet communications cannot be guaranteed to be timely, secure, error or virus-free. The sender does not accept liability for any errors or omissions which arise as a result."

The Fight Against Book Bans: How do we Move Forward?

Scott, Jack <JScott@sals.edu>

Wed 5/31/2023 9:01 AM

To: sals-directors (All directors at all SALS libraries) <sals-directors@sals.edu>; SALS-YS <SALS-YS@sals.edu>; sals-users (All XXX-users at all SALS Libraries) <sals-users@sals.edu>; SALS Board of Trustees <salsboard@sals.edu>; sals-trustee (All SALS libraries trustees) <sals-trustee@sals.edu>

We'd like to recommend an exciting opportunity for Continuing Education. This upcoming webinar will contribute 1 hour towards your staff and trustees' continuing education requirements. The great news is that even if you can't attend the live webinar, registering will grant you access to the recording afterwards.

If after watching the webinar you require a CE certificate please let me know and I will provide you with one.

Best,
Jack



Share This Event:



You are invited to join the free webinar:

THE FIGHT AGAINST BOOK BANS: HOW DO WE MOVE FORWARD?

Wed June 14 at 2:00 pm US Eastern, 11:00 am US Pacific

Book challenges and bans have been on the rise across the nation since 2020, especially in public and school libraries. Many librarians have faced these challenges with courage and commitment to the principles of intellectual freedom and access to information, while others have yet to deal with this issue.

In this presentation, Shannon Oltmann will refresh our understanding of intellectual freedom, explore the rise in book challenges, consider how to respond to challenges, and draw on the experiences and perspectives of other library professionals.

If you're interested but not able to attend the live webinar, go ahead and register. We'll send a recording to all registrants after the fact.

[Register Now](#)

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FW: FOIL and Open Meetings Law Virtual Trainings

Dallas,Sara <sdallas@sals.edu>

Tue 5/30/2023 10:56 AM

To: sals-directors (All directors at all SALS libraries) <sals-directors@sals.edu>;SALS Board of Trustees <salsboard@sals.edu>;SALS-Pres (All SALS libraries board presidents) <sals-pres@sals.edu>

Cc: Freudenberger, Erica <EFreudenberger@sals.edu>;Ryder, Jill <jryder@sals.edu>;Scott, Jack <JScott@sals.edu>;Smith, Colleen <csmith@sals.edu>;DelSignore, Pamela <pdelsignore@sals.edu>

FYI

These webinars will count towards the NYS Public Library Trustee training requirement.
Sara

From: New York's Libraries Information Network <NYLINE@LISTSERV.NYSED.GOV> **On Behalf Of** DLD

Sent: Tuesday, May 30, 2023 10:52 AM

To: NYLINE@LISTSERV.NYSED.GOV

Subject: [NYLINE] FOIL and Open Meetings Law Virtual Trainings

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Please see below for information about two upcoming programs facilitated by the New York State Committee on Open Government.

Freedom of Information Law Virtual Training

Friday, June 16

10-11:30am

This session provides an opportunity for attendees to learn more about an agency's responsibilities in relation to the Freedom of Information Law. The class will provide an opportunity for questions and answers from the instructor.

[Registration link](#)

Open Meetings Law Virtual Training

Friday, June 23

10-11:30am

This session provides an opportunity for attendees to learn more about a public body's responsibilities in relation to the Open Meetings Law, particularly with regard to several recent statutory amendments. The class will focus in part on recent changes to the ability of a public body to meet through the use of videoconferencing.

[Registration link](#)

Both sessions will be presented by Kristin O'Neill, Assistant Director for the New York State Committee on Open Government. Both will be recorded; to receive the recording link, please

register and it will be sent to you a few days after the session.

Questions? Please contact [Tor Loney](#), Library Development Specialist, Division of Library Development, NYS Library.

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