

## Richards Library 2023 Budget

Accrual Basis

	Jan - Dec 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>PUBLIC FUNDING</b>	214,030
<b>PUBLIC GRANTS</b>	9,500
<b>OPERATING RECEIPTS</b>	2,900
	226,430
<b>Total Income</b>	226,430
<b>Gross Profit</b>	226,430
<b>Expense</b>	
<b>OPERATING EXPENSES</b>	
Accounting & Tax Prep	5,000
Amazon Prime	200
Archival Preservation	100
Automation Fees	5,665
Banking Supplies	90
Building Repairs & Maintenance	5,750
Copier Lease	1,175
Electric	3,700
Electronic Materials & % Overdr	500
Elevator Monitoring	275
Elevator PMA & Inspections	1,500
Elevator Repairs & Maintenance	1,200
Equipment Repairs & Maintenance	100
Fire Alarm System Inspections	485
Fire Alarm System Monitor	275
Fire Extinguisher Inspections	175
Grounds Repairs & Maintenance	1,650
Heating Fuel	6,300
Insurance Expense	5,700
Internet Services	1,560
Janitorial Supplies & Expense	725
Landfill & Disposal Fees	65
Library Operating Supplies	1,200
Library Programs	4,000
Memberships & Dues	500
Mileage Reimbursements	1,500
Movie License Renewal	250
Office & Computer Supplies & Ex	1,600
Payroll Supplies	100
Postage	200
Safety & Security	400
Seminar/Training/Continuing Ed	2,290
Telephone Expense	1,600
Water	50

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Accrual Basis

	Jan - Dec 23
<b>Total OPERATING EXPENSES</b>	55,880
<b>PAYROLL, WAGES, BENEFITS &amp; EXPE</b>	
Wages	142,694
Employer's SS Med Expense	10,916
Workers' Comp, Dis & PFL	5,708
Payroll Processing Fees	1,525
<b>Total PAYROLL, WAGES, BENEFITS &amp; EX...</b>	160,843
<b>COLLECTION &amp; OTHER CAPITAL EXPE</b>	
Collection	
Audio/Visual - DVD's / CD's	5,000
Books - Audio	3,500
Books - Printed	12,000
Periodicals	800
Reference Periodicals	300
<b>Total Collection</b>	21,600
<b>Equipment &amp; Equip Replacements</b>	
Computer Equipmen < \$1,000	5,000
<b>Total Equipment &amp; Equip Replacements</b>	5,000
<b>Total COLLECTION &amp; OTHER CAPITAL E...</b>	26,600
<b>Transfers Reserve Deprec Expend</b>	13,350
<b>Total Expense</b>	256,673
<b>Net Ordinary Income</b>	-30,243
<b>Other Income/Expense</b>	
Other Income	
<b>TRANSFERS</b>	
Op Savings => Op Checking	30,558
<b>Total TRANSFERS</b>	30,558
<b>Total Other Income</b>	30,558
<b>Net Other Income</b>	30,558
<b>Net Income</b>	315