

The Richards Library Board of Trustees Meeting Minutes

Tuesday, December 6, 2022 @ 10 AM

Present: Suzanne Glebus, Mary Beadnell, Sarah Gebbie-Measeck, Gina Colburn, Esther McTague and Shelby Burkhardt, Library Director.

Excused: Sue Matzner, John Schroeter and Becky Lawler

The meeting called to order by Sarah, President, at 10:01 AM. Motion to approve consent agenda by Esther, seconded by Suzanne; motion approved.

Public expression: none

Correspondence: none

Director's report

- Furnaces cleaned by Northern Mechanical Services
- Final report submitted for 2021 SALS Construction Challenged Grant
- Programs hosted: read at Small Tales, Story time, Lego Day, Thanksgiving movie, Computer Basics tech class, and take and make crafts.
- Program calendar for December available.

Committee Reports

- Outreach – no report, John excused.
- Policy – November workshop created outline for Emergency Preparedness Policy.

Old Business

- FY 2022-2023 State Aid for Library Construction – NYS reached out to SALS for revisions to application.

New Business

- Vote for 2023 Board Officers: Sarah Gebbie-Measeck – President, Mary Beadnell – Vice President, Sue Matzner – Secretary, Becky Lawler- Financial Officer, and Gina Colburn – Treasurer. Motion to approve by Suzanne, seconded by Esther; motion passed.
- SALS Construction Challenged Grant 2023 – Will try to use this grant to cover fees to hire Paul Mays for long term building strategizing. Have questions for Paul Mays and SALS. Shelby will follow up.

Other Business

- Director's Evaluation moved to January.

- Esther reported on Thurman Town Board meeting for November. Mary attending Warrensburg Town Board meeting Dec. 14 at 7 pm. Esther will attend Thurman Town Board meeting Jan. 19 at 5 pm.
- 2023 Board Meeting Schedule- revisions made. July and September second Tuesday.

Next Committee Workshop: No workshop for December

Public expression: none

Next Board meeting: Tuesday, January 3, 2023 at 10 am

Motion to adjourn at 10:40 am by Sarah, seconded by Suzanne; motion passed.

Respectfully Submitted,

Mary Beadnell

Approved by The Richards Library Board of Trustees on January 3, 2023.