

## **The Richards Library**

Board of Trustees Meeting Minutes

Tuesday, October 4, 2022 @ 10 AM

**Present:** Suzanne Glebus, John Schroeter, Mary Beadnell, Becky Lawler, Esther McTague, Sarah Gebbie-Measeck, and Shelby Burkhardt, Library Director.

**Excused:** Sue Matzner and Gina Colburn.

The meeting was called to order at 10:07 AM. Motion to approve consent agenda by John, 2<sup>nd</sup> by Suzanne. Motion was approved.

There was no public expression and no correspondence.

**Director's report** was presented.

- Received estimate from NY Fire & Security for CO detectors, alarm inspections completed
- Update on Building and Grounds items was presented.
- Report on WLGS spaces given
- Conversation held with Sara Dallas & NYSED rep regarding questions on NYS Construction Grant
- Program information, both current and upcoming, was presented
- Statistics for month down a bit

Outreach report given by John.

### **Old Business**

- Updates given on 2022-23 State Aid for Library Construction (signage and handicap items will be submitted).
- Electrical Survey (invoice received).
- No update on Hickory Mountain Chimney and Masonry at this time.

### **New Business**

- 2022, 2023 and 2024 budgets were reviewed and voted on. John made motion to accept amended 2022 and 2023 budgets, and proposed 2024 budget- 2<sup>nd</sup> by Mary. Motion passed.
- NY Fire & Security estimate discussed. Motion made by John to exceed budgeted safety amount for carbon monoxide detectors, 2<sup>nd</sup> by Mary. Motion passed.
- Motion to exceed 2% of tax cap as shown in 2024 budget. Motion by Sarah, 2<sup>nd</sup> Esther. Motion passed.

### **Other Business**

- Esther attended Thurman Town Board (9-15).
- Sarah will attend Wrbg Town Board (10-12).
- That's My Brick fundraiser ideas discussed.
- October 18<sup>th</sup>- zoom workshop with Paul Mayes to discuss and gain information on grant funding 10 am

No public expression.

Next Board meeting Tuesday, November 1, 2022 at 10 am.

**Adjournment** – Motion by John, 2<sup>nd</sup> Sarah 11:07 AM

**Approved by The Richards Library Board of Trustees on November 1, 2022.**