

The Richards Library
Board of Trustees Meeting Minutes
Tuesday, June 7, 2022 @10:00 am

Present: Esther McTague, John Schroeter, Sarah Gebbie-Measeck, Suzanne Glebus, Susan Matzner, Gina Colburn, Becky Lawler, and Shelby Burkhardt, Library Director

Excused: Mary Beadnell

Meeting called to order at 10:11am

Consent agenda approved. Motion made by John and seconded by Susan and approved by board.

Public Expression: None

Correspondence: None.

Director's report:

- Initial videos of Library completed
 - Discussed taking video of ceiling and storage off-site
- Donor recognition sign posted
- Letter sent for Summer Reading Program
- Thank you sent for Shakespeare's Epitaph
- Electric Survey – should have written report for July
- Received donation from Jeffrey Levine
 - Plan to use donation for resources for Community Room
- Riverside Farmers' Market Festival
 - Provided crafts linked to Rhubarb Festival
- SALS Annual Meeting added to Compliance Calendar
- CPR & AED Training for staff on 6/6
- New hours starting on June 13th - starting at 9am
- Programs scheduled for June
- Community Conversations – low attendance
 - Beefing up YA offerings – more graphic novels
 - Need to improve YA space

Committee Reports:

- Personnel Committee: n/a
- Ad Hoc: n/a
- Budget and Finance: n/a
- Building and Grounds: n/a
- Outreach: Lynn covered last time, John will go next week
- Policy: worked on Policies at last board workshop – move to accept by John seconded by Suzanne, approved by board
 - Code of Conduct Policy
 - Building Use Policy for the Jeffrey M. Levine Community Room
 - Whistleblower Policy
 - Internet and Equipment Use Policy

Old Business

- That's my Brick – display posted in library
- Bev working on Girl with Pearls restoration

New Business

- Barrier Free Elevators – servicing will be more expensive
 - Motion to exceed budgeted amount – John, seconded by Susan approved by board
- Board decided not to add/change Videoconferencing to bylaws
 - Will not be counted for quorum
 - Need to archive for 5 years and provide transcription for 5 years

Other Business:

- Report from Esther on Thurman Town Board Meeting
- Sue attending Warrensburg Town Board Meeting ~~6/15~~ (*6/8)
- Esther will go to July Thurman Town Board Meeting
- Challenge binder – not complete
- Hickory Mountain – no response
- Juneteenth
 - display information regarding Juneteenth to promote black authors
 - library will stay open

Board thanked Shelby for doing such a good job.

Public Expression: none

Next Board Workshop: Not necessary for June

Next Board Meeting : Tuesday, July 5, 2022 at 10:00am

Meeting adjourned at 11am (Motion by John, seconded by Susan).

Approved by The Richards Library Board of Trustees on July 5, 2022.