

The Richards Library
Board of Trustees Meeting Minutes
Tuesday, March 1, 2022 @10:00 am

Present: Esther McTague, John Schroeter, Sarah Gebbie-Measeck, Becky Lawler, Susan Matzner, Mary Beadnell, and Shelby Burkhardt, Library Director

Excused: Gina Colburn, Suzanne Glebus

Meeting called to order at 10:07am
Consent agenda approved. Motion made by John and seconded by Susan and approved by board.

Public Expression: None

Correspondence: None

Director's report:

- Discussion of inspections, repairs and service
- Water issue in basement resolved
- Updated Andy's list
- Annual Report going out to SALS 3/1.
- Article for Sun being written
- Planning summer programs
- Take and make crafts available every Friday

Committee Reports:

- Personnel Committee: n/a
- Outreach: quarantine in place but going well.
- Policy: n/a.
- Ad Hoc: n/a
- Budget and Finance: n/a
- Building and Grounds: n/a

Old Business

- Hickory Mtn Chimney & Masonry – no update, need pictures of Chimney Cap and inquiry for additional work.
- Davis Ulmer Sprinkler Inspection & Proposal – motion made by John to approve further inspections, seconded by Esther, board approved.
- SALS construction grant/Electrical Survey – awaiting survey
- Sexual Harassment Prevention training – March 15 @10am
- Conflict of Interest forms completed
- Name change on credit card completed and new card received
- Oath of Office administered to Shelby as Library Director

New Business

- Face Masks in Library – will follow county and state guidance, Warren County low risk so masks will be optional starting Mar 2. Motion made by Susan and seconded by Mary, board approved.
- Book Challenge – SALS virtual training 3/11
- Annual Report - motion made by Becky to approve, Seconded by Mary, approved by board.
- Plumbing for upstairs bathroom, new faucet needed.

Other Business:

- Sarah attended the February Warrensburg Town Board meeting and let them know the library was open
- Mary will attend the Thurman town meeting in March, Susan will attend the April Warrensburg town meeting with Shelby
- Committee Workshop on 3/15
- Next board meeting on 4/5
- Need to push out strategic plan to 2024 due to Covid.

Meeting adjourned at 11:28am (Motion by Susan, seconded by John).

Approved by the Board of Trustees of the Richards Library on April 5, 2022.