

# Richards Library 2022 BUDGET

Accrual Basis

	Jan - Dec 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
PUBLIC FUNDING (1e)	214,030
PUBLIC GRANTS (1e)	12,300
OPERATING RECEIPTS	3,000
<b>Total Income</b>	229,330
<b>Gross Profit</b>	229,330
<b>Expense</b>	
<b>OPERATING EXPENSES</b>	
Accounting & Tax Prep (11c)	5,000
Automation Fees (14)	5,500
Bank Fees - Operating (24e)	25
Banking Supplies (13)	90
Building Repairs & Maint (16)	5,750
Copier Lease (13)	1,200
Electric (16)	3,700
Electronic Mat & % Overdr (14)	500
Elevator Monitoring (16)	275
Elevator PMA & Inspections (16)	1,500
Elevator Repairs & Maint (16)	1,200
Equipment Repairs & Maint (16)	100
Fire Alarm System Inspect (16)	625
Fire Alarm System Monitor (16)	600
Fire Extinguisher Inspect (16)	175
Grounds Repairs & Maint (16)	1,550
Heating Fuel (16)	6,300
Insurance Expense (23)	6,550
Internet Services (16)	1,400
Janitorial Supplies & Exp(16-B)	1,200
Library Operating Supplies(24a)	1,400
Library Programs (24b)	4,000
Memberships & Dues (24c)	500
Mileage Reimbursements	1,500
Movie License Renewal (14)	250
Office & Computer Expenses (13)	1,000
Postage (13)	350
Safe Deposit Box (24e-C)	65
Safety & Security (16)	100
Sprinkler Inspection (16)	350
Telephone Expense (16-B)	1,525
Water (16)	50
<b>Total OPERATING EXPENSES</b>	54,330
<b>PAYROLL, WAGES, BENEFITS &amp; EXPE</b>	
Wages (5/7)	133,834
Employer's SS Med Expense (10)	10,238
Workers' Comp, Dis & PFL (9)	5,353
Payroll Processing Fees	1,500
<b>Total PAYROLL, WAGES, BENEFITS &amp; EX...</b>	150,925
<b>COLLECTION &amp; OTHER CAPITAL EXPE</b>	
<b>Collection</b>	
Audio/Visual - DVD's / CD's	5,000
Books - Audio	3,500
Books - Printed	12,000
Periodicals	800
Reference Periodicals	300
<b>Total Collection</b>	21,600
<b>Equipment &amp; Equip Replacements</b>	
Computers - Current Year	5,000

**Richards Library**  
**2022 BUDGET**

Accrual Basis

---

	<u>Jan - Dec 22</u>
Total Equipment & Equip Replacements	5,000
Total COLLECTION & OTHER CAPITAL E...	26,600
Total Expense	231,855
Net Ordinary Income	-2,525
Other Income/Expense	
Other Income	
TRANSFERS	
Budgeted CapEx Transfers	-13,350
Op Savings => Op Checking	17,000
Total TRANSFERS	3,650
Total Other Income	3,650
Net Other Income	3,650
Net Income	<u><u>1,125</u></u>