

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
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THE RICHARDS LIBRARY BOARD OF TRUSTEES JULY 2021 MEETING

The meeting was called to Order at 10:02 AM on July 6, 2021, by President Esther McTague.

Roll Call of Members:

Present: Esther McTague, Sarah Gebbie-Measeck, John Gitto, John Schroeter, Suzanne Glebus, Susan Matzner, Becky Lawler-Smith

Excused Members Absent:

Unexcused Absence: Gina Colburn, Treasurer

Non-Voting Members: Elaine Cowin, Secretary; Michael Sullivan, Director

Period of Public Expression: None

Correspondence: Upstate Insurance Correction to Change of Agent is pending.

Consent Agenda Motion: John Schroeter, Second by Suzanne Glebus; Unanimous.

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Director's Report: Discussion ensued as to connectivity and the federal funds available.

Committee Reports:

-Personnel:

-Budget/Finance:

-Policy

-Building & Grounds: Master Gardner Sarah Thomas has volunteered to work on our rain garden. Board Member Sarah Gebbie Measeck is assisting with the labor and design.

Still searching for a chimney person.

A mason will be contacted to give an estimate on work needed on the building's exterior and front stairs.

Art Restorer has successfully restored the framed tapestries.

Northern Mechanical is scheduled to check the air conditioning problem.

-Outreach: Going Well

-Fundraising: Mike will place an order for 10-15 bricks.
-Ad Hoc:

Old Business: Changes to Continuation of Services and Safety plan has been posted.
New hours have been posted and people are responding.
Director's Search Progress: Job Description has been developed.

New Business: AFLAC Presentation in August as an in-house program.
Other programs set to begin in August.
Thurman Town Board 7/14/21 at 6:30 John Gitto will attend.
Mike is working on the archives and pricing possible rare books.

Period of Public Expression: None

Motion to go into Executive Session to discuss Personnel Matters by Sue Matzner at 11:05. Second by Suzanne Glebus. Unanimous.

Motion to adjourn Executive Session @ 11:54 AM by John S., seconded by Sue M. Unanimous

Motion to adjourn Board Meeting @ 11:55 AM by Sarah G-M., seconded by John S. Unanimous

Next Board Meeting: Tuesday August 3, 2021 at 10:00 AM

Other Business:

Motion to Adjourn Meeting:

Minutes Approved at 3 August 2021 Board of Trustees Meeting