

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
36 ELM STREET
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THE RICHARDS LIBRARY BOARD OF TRUSTEES (MAY 2021) MEETING

The meeting was called to Order at 10:01 AM on May 4, 2021, by President Esther McTague

Roll Call of Members:

Present: Esther McTague, Sue Matzner, Suzanne Glebus, John Schroeter, Becky Lawler, Sarah Gebbie-Measeck, John Gitto (remote).

Excused Members Absent: Michael Sullivan, Director

Unexcused Absence:

Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer

Period of Public Expression:

Correspondence:

Consent Agenda Motion: John Schroeter, Second by Sue Matzner, Unanimous.

- Adoption of Agenda
- Approval of Prior Meeting Minutes
- Treasurer/Financial Officer Report
 1. Report of Receipts and Disbursements - See Monthly Financials
 2. Warrants - See Monthly Financials

Director's Report:

Lynn supplied attendance stats and report was accepted as presented.

Committee Reports:

- Personnel: See New Business
- Budget/Finance: See Old Business
- Building & Grounds: See New Business
- Outreach: All is well as can be expected during pandemic
- Fundraising: Need to set a meeting for June.
- Ad Hoc:

Old Business:

Insurance Discussion. Gina will follow up with Mark Carpenter Associates to make sure all is in order.
Request Barb to video library interior
New Cleaning Employee has begun weekly cleaning.

Bequeathment: Art Restoration Updated Estimate to \$14,493.45. Motion to spend \$15,000 to Bev Saunders for Art Restoration from the Regina Porter Bequeathment made by John Schroeter, Second by Sue Matzner. Unanimous. (All artwork is of Richards Sisters Family Members.) Elaine will contact Sandi Parisi with news of Bequeathment decision. Hopefully, curated tours of the collection will be offered once restoration is completed.

New Business:

Furnace and Chimney Needs – Scheduled Buildings and Grounds Meeting May 25, 2021 at 10:00.

SALS Directive from NYS states expanded hours must be in effect by 5/15 with minimum hours of operation. Richards Library complies. Restroom Availability and 75% occupancy and Saturday Hours will go into effect June 1.

Period of Public Expression: None

Next Board Meeting: Tuesday, June 1, 2021 at 10:00am

Other Business:

Motion to Adjourn to Executive Session at 10:50 by John Schroeter, Second by Sue Matzner, Unanimous.

Motion to leave Executive Session at 12:05 by Sue Matzner, Second by Sarah Gebbie-Measeck. Unanimous.

Motion to Adjourn Meeting at 12:06 by John Schroeter, Second by Suzanne Glebus. Unanimous.

Minutes Approved at 6 July 2021 Board of Trustees Meeting