

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
36 ELM STREET
WARRENSBURG, NEW YORK 12885-1625
(518) 623-3011
(518) 623-2426 – FAX

THE RICHARDS LIBRARY BOARD OF TRUSTEES JANUARY 2021 MEETING

The meeting was called to Order at 10:08 AM on Tuesday, January 5, 2021 by President Esther McTague.

Roll Call of Members:

Present: Esther McTague, Sarah Gebbie-Measeck, John Schroeter, Suzanne Glebus, John Gitto, Sue Matzner

Excused Members Absent: None

Non-Voting Members: Gina Colburn, Treasurer; Elaine Cowin, Secretary; Michael Sullivan, Director

Public: Becky Smith-Lawler

Period of Public Expression: None

Correspondence: None

Consent Agenda Motion: John Schroeter; Seconded: Suzanne Glebus. Unanimous.

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Director's Report: Accepted as Presented.

Committee Reports:

-Personnel: None

-Budget/Finance: FY2022 Budget looks to be identical to 2021 approved budget; should not exceed the 2% cap. Budget & Finance Committee to meet on Thursday, January 14th at 10:30 AM.

-Policy: New policies are being drafted regarding Yearbooks and Continuation of Operations as well as an update to the Emergency Preparedness and Shelter in Place.

-Building & Grounds: Existing Conditions Survey is nearing completion, awaiting review with architects.

-Ad Hoc: None

-Outreach: None

-Fundraising: None

Old Business:

- Received the first Tax Levy payment for FY2021.
- The Regina Porter bequeathment has been received.

New Business:

- The Strategic Plan was extended 1 year as a result of the COVID-19 pandemic restrictions.
- A motion was made by John Schroeter and seconded by Suzanne Glebus to nominate Becky Smith-Lawler as a new Trustee to the Richards Library Board of Trustees. Unanimous. Welcome Becky!
- John Schroeter stated he will continue with another 5 year term of service on the Richards Library Board of Trustees. Thank you, John!

Period of Public Expression: None

Next Board Meeting: Tuesday, 2 February, 2021 at 10:00 AM via Zoom.

Other Business: Budget and Finance Meeting, Thursday, January 14th at 10:30 AM at the Library.

Motion to Adjourn Meeting: Motion made at 11:03 AM by Sue Matzner; Seconded by John Schroeter. Unanimous.

Minutes Approved at 2 February 2021 Board of Trustees Meeting

per