

THE RICHARDS LIBRARY

“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
36 ELM STREET
WARRENSBURG, NEW YORK 12885-1625
(518) 623-3011
(518) 623-2426 – FAX



THE RICHARDS LIBRARY BOARD OF TRUSTEES May 19, 2020 SPECIAL MEETING

The meeting was called to Order at 10:01AM on May 19, 2020 by President Esther McTague.

Roll Call of Members:

Present: Esther McTague, Suzanne Glebus, Sarah Gebbie-Measeck, John Schroeter, Sue Matzner, and John Gitto.

Excused Members Absent: Gina Colburn

Unexcused Absence:

Non-Voting Members: Elaine Cowin, Secretary; Michael Sullivan, Director

Public: Cindy Lamb and Bridgette Connelly-Howe

Consent Agenda Motion: Motion by Sue M. Second by John S. Unanimous.

-Adoption of Agenda

-Approval of Prior Meeting Minutes

Period of Public Expression: None

Correspondence: None

Director's Report: Accepted as presented. Discussion ensued gratitude for supplies available through Warren County for Covid 19 public safety. Mike has received the washable masks that were ordered for staff, still waiting on the disposable masks that were ordered. Mike also participated in a group purchase with other libraries for face shields. The lease on our old copier has expired and will be taken off insurance policy.

Old Business:

LARAC check has arrived and will be held until the future of programming is certain.

New Business:

Phased Reopening Plan was discussed.

Suzanne informed us that every new phase is planned for 2 weeks following the previous phase if conditions allow. Curb side pick-up was discussed, but our current plan is preferred. SALS recommends opening the library 2 weeks after Phase 4 which fits into our plan.

Warren County will approve our temporary addendum to our code of conduct for Covid 19 response.

A motion was made by John S. and seconded by Sue M. to accept the amended code of conduct, the phased reopening plan, and the recommended practices for Phases I and II. Unanimous.

Period of Public Expression: None

Cindy and Bridgette expressed their interest in following along via technology.

Next Board Meeting: Tuesday May 21, 2020 at 10:00 AM.

Other Business: None

Motion to Adjourn Meeting: Motion by John S. Second by Sue M. Unanimous at 10:35.

Minutes Approved at 21 May 2020 Board of Trustees Meeting