

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
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THE RICHARDS LIBRARY BOARD OF TRUSTEES MAY 2020 MEETING Meeting held virtually through Go To Meeting

The meeting was called to Order at 10:02 AM on 5 May 2020, by President Esther McTague

Roll Call of Members:

Present: Esther McTague, Sarah Gebbie-Measeck, John Schroeter, Sue Matzner, Suzanne Glebus, John Gitto

Excused Members Absent: None

Unexcused Absence: None

Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer; Michael Sullivan, Director

Period of Public Expression: None

Correspondence: None

Consent Agenda Motion: Motioned by Sue M., Seconded by John S., Unanimous

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Director's Report: Accepted as presented

Committee Reports:

-Personnel: Acceptance and signing of Director's contract is still pending; all financial decisions are on hold until the Tax Levy vote.

-Budget/Finance: None

-Policy: The Policy Committee recommended Policies for approval: Web Links from Web Page; Disposal of Non-Circulating Materials; Unanimous

-Building & Grounds: None

-Outreach: None

-Fundraising: None

-Ad Hoc: None

Old Business: None

New Business:

-Discussion ensued concerning the signing of Upstate Insurance forms for submittal.

-Discussion of Phased Re-Opening of the library:

-Libraries are on Phase IV of the Governor's Plan;

-The library will reinforce the Governor's Plan for Testing;

-Warren County is considered part of the Capital Region if and when NY State is re-opened by region;

-Discussion ensued as to the ongoing fluidity of our plans and the decontamination/sanitizing of Library materials; handicapped accessibility if the front entrance is used exclusively; and the ordering of masks and cleaning supplies.

Period of Public Expression: None

Next Board Meeting: Tuesday, May 12, 2020 at 10 AM

Other Business: None

Motion to Adjourn Meeting: Motioned by John S., Seconded by Suzanne G.; Unanimous

Minutes Approved at 12 May 2020 Board of Trustees Meeting