

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
36 ELM STREET
WARRENSBURG, NEW YORK 12885-1625
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THE RICHARDS LIBRARY BOARD OF TRUSTEES AUGUST 4, 2020

The meeting was called to Order on August 4, 2020 at 10:07 by President Esther McTague.

Roll Call of Members:

Present: Esther McTague, Suzanne Glebus, Sarah Gebbie-Measeck, Sue Matzner and John Gitto

Excused Members Absent: John Schroeter

Unexcused Absence:

Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer; Michael Sullivan, Director

Public:

Consent Agenda Motion: Motion by Sarah. Second by Sue. Unanimous.

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Period of Public Expression: None

Correspondence:

Civil Service request for use as a testing location was discussed. More information will be requested.

Director's Report: Accepted as presented. Discussion ensued as to the webpage problem that has been addressed.

Committee Reports:

-Personnel: A job description for Mike will be developed.

Sexual Harassment Training will be scheduled.

-Budget/Finance:

-Policy:

-Building & Grounds:

-Ad Hoc:

-Outreach:

-Fundraising:

Old Business:

Quarterly Newsletter was discussed

Safety Plan Update.

Tech Talk was added to the webpage

New Business:

Expanding Services was discussed. (not adding employee hours, but adding hours the library is open to the public.)

Period of Public Expression: None

Next Board Meeting: Tuesday, August 18th at 10:00 AM.

Other Business:

Motion to Adjourn Meeting: Motion by Sue Second Suzanne. Unanimous at 11:06

Minutes Approved at 18 August 2020 Special Board of Trustees Meeting