

**RICHARDS LIBRARY
APPROVED FY 2020 BUDGET**

OPERATING INCOME

PUBLIC FUNDING	\$ 178,200.00
PUBLIC GRANTS	TBD
OPERATING RECIEPTS	TBD

TOTAL OPERATING INCOME **\$ 178,200.00**

EXPENSES

COLLECTION & OTHER CAPITAL EXP.

EQUIPMENT/EQUIPMENT REPLACEMENT COMPUTER EQUIPMENT	\$ 5,000.00
---	-------------

TOTAL EQUIP/EQUIP REPLACEMENT **\$ 5,000.00**

COLLECTION

PERIODICALS	\$ 700.00
REFERENCE PERIODICALS	\$ 175.00
BOOKS-AUDIO	\$ 2,500.00
AUDIO-VISUAL-DVDs/CDs	\$ 3,500.00
BOOKS-PRINTED	\$ 10,000.00

TOTAL COLLECTION **\$ 16,875.00**

TOT. COLL. & OTH. CAP. EXP. **\$ 21,875.00**

OPERATING EXPENSES

ACCOUNTING REV., TAX PREP SERVICE	\$ 5,000.00
ARCHIVAL PRESERVATION	\$ 400.00
AUTOMATION FEES	\$ 5,000.00
BANKING FEES	\$ 25.00
BANKING SUPPLIES	\$ 90.00
BUILDING REPAIRS & MAINTENANCE	\$ 5,000.00
CAPITAL IMPROVEMENTS	\$ 8,350.00
COPIER LEASE	\$ 1,200.00
COPIER USAGE CONTRACT	\$ 350.00
ELECTRIC	\$ 3,700.00
ELECTRONIC MATERIALS & 2% OVERDRIVE	\$ 500.00

**RICHARDS LIBRARY
APPROVED FY 2020 BUDGET**

ELEVATOR MONITORING	\$	250.00
ELEVATOR PMA & INSPECTIONS	\$	1,500.00
ELEVATOR REPAIRS & MAINTENANCE	\$	1,200.00
EQUIPMENT REPAIRS & MAINTENANCE	\$	100.00
FIRE ALARM SYSTEM INSPECTION	\$	400.00
FIRE ALARM SYSTEM MONITOR	\$	600.00
FIRE EXTINGUISHER INSPECTION	\$	100.00
GROUNDS REPAIR & MAINTENANCE	\$	1,000.00
HEATING FUEL	\$	6,000.00
INSURANCE EXPENSE	\$	7,500.00
INTERNET SERVICES	\$	1,020.00
JANITORIAL SUPPLIES & EXPENSES	\$	1,000.00
LIBRARY OPERATING SUPPLIES	\$	1,200.00
LIBRARY PROGRAMS	\$	3,000.00
MEMBERSHIPS & DUES	\$	100.00
MILEAGE REIMBURSEMENT	\$	1,500.00
MOVIE LICENSE RENEWAL	\$	250.00
OFFICE & COMPUTER SUPPLIES EXP	\$	1,000.00

OPERATING EXPENSES (CONT'D)

PAYROLL PROCESSING	\$	1,500.00
POSTAGE	\$	250.00
SAFETY & SECURITY	\$	100.00
SEWER DISTRICT TAX	\$	5.00
SPRINKLER INSPECTION	\$	350.00
TELEPHONE EXPENSE	\$	1,460.00
WATER	\$	50.00

TOTAL OPERATING EXPENSES \$ **61,050.00**

WAGES & BENEFITS

WAGES	\$	87,112.00
EMPLOYER'S SS/MEDICARE EXPENSE	\$	5,663.00
WORKERS' COMP & DISABILITY	\$	2,500.00

TOTAL WAGES & BENEFITS \$ **95,275.00**

TOTAL EXPENSES \$ **178,200.00**

NET OPER SURPLUS (DEFICIT) \$ **-**

RICHARDS LIBRARY
APPROVED FY 2020 BUDGET

CAP. EXP. RES. FUNDS TRANSFER	\$	8,350.00
NET SURP (DEF)	\$	(8,350.00)