

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901

36 ELM STREET

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THE RICHARDS LIBRARY BOARD OF TRUSTEES APRIL 2020 MEETING **Meeting Held Virtually Through Go To Meeting**

The meeting was called to Order at 10:04 AM on 7 April, 2020 by President Esther McTague.

Roll Call of Members:

Present: Esther McTague, Sarah Gebbie-Measeck, John Schroeter, John Gitto, Sue Matzner, Suzanne Glebus

Excused Members Absent: Gina Colburn, Treasurer

Unexcused Absence:

Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer; Michael Sullivan, Director

Consent Agenda Motion: Motion by John S. Second by Suzanne. Unanimous.

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Period of Public Expression: None

Correspondence: None

Director's Report: Accepted as presented.

Committee Reports:

-Personnel: Acceptance and signing of Mike's Contract-still pending

-Budget/Finance:

-Policy:

-Building & Grounds:

-Ad Hoc:

-Outreach:

-Fundraising:

Old Business:

-Need to develop NEW Policies for Web Links and Disposal of Non-Circulating Material and amend Code of Conduct was discussed; Mike stated all will be on pause due to Health Crisis

-Rename the Community Event Room as the Jeffrey M. Levine Community Room; Motion by John S., Seconded by Suzanne, Unanimous

New Business:

-Discussion of the Current Health Crisis, COVID-19, Coronavirus and impact on Library/Community

Period of Public Expression: None

Next Board Meeting: Tuesday May 5, 2020 at 10:00

Other Business: None

Motion to Adjourn Meeting: Motion by John Second by Suzanne. Unanimous at 10:50 AM

Minutes Approved at 5 May 2020 Board of Trustees Meeting