

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
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THE RICHARDS LIBRARY BOARD OF TRUSTEES 13 JUNE 2019 MEETING

The meeting was called to Order at 11:09 AM on June 13 2019, by President Esther McTague

Roll Call of Members:

Present: Esther McTague, John Schroeter, John Gitto, Sue Matzner, Bridgette Connelly Howe

Excused Members Absent: Suzanne Glebus

Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer; Michael Sullivan, Director

Public: Sarah Gebbie-Measeck

Period of Public Expression: None

Correspondence: Betty Little Response on Bullet Aid being unavailable at this time.

Consent Agenda Motion: Sue Matzner and second by John Schroeter: **Unanimous**

- Adoption of Agenda

- Approval of Prior Meeting Minutes

- Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Director's Report: Accepted as Presented. Discussion ensued as to:

Use of community event room.

Statistical Downtrend in requests from other libraries across SALS

Committee Reports:

- Personnel: Bridgette Connelly Howe, Sue Matzner

- Budget/Finance: Gina Colburn, John Gitto, John Schroeter

- Policy: Suzanne Glebus, Sue Matzner; **Whistleblower Policy was accepted as presented;**

- Motion to Accept: Sue M. and John S. seconded: Unanimous**

- Building & Grounds: John Schroeter, Mike Sullivan

Painting is ongoing, trimming is underway

- Long Range Planning: Elaine Cowin, John Gitto, Esther McTague, Bridgette Connelly Howe

The committee has begun writing objectives for the 4 identified goals.

- Outreach: John Schroeter: All is well

-Fundraising: Suzanne Glebus, Bridgette Connelly Howe, Sue Matzner
Meeting Scheduled for June 24 at 3:30.

Old Business:

Sexual Harassment Prevention Training will be on June 28th at 1:30.
Chimney Cap and liner alterations is under review.

New Business:

Consideration of hiring cleaning service for 2021.
New No Smoking law prohibiting smoking within 100 feet of library entrance will go into effect June 19, 2019.
Contact Derek for weeding patio area

Period of Public Expression: None

Next Board Meeting: Thursday July 11, 2019 (Second Thursday of each month) at 11:00 AM

Other Business: None

Motion to Adjourn Meeting: Motion made by John Schroeter at 12:00 Second by Sue Matzner. Unanimous.

Minutes Approved at (date) Board of Trustees Meeting