

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901

36 ELM STREET

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THE RICHARDS LIBRARY BOARD OF TRUSTEES JUNE 2019 MEETING

The meeting was called to Order at 11:09 AM on June 13, 2019, by President Esther McTague.

Roll Call of Members:

Present: Esther McTague, John Schroeter, John Gitto, Sue Matzner, Bridgette Connelly Howe

Excused Members Absent: Suzanne Glebus

Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer; Michael Sullivan, Director

Public: Sarah Gebbie-Measeck

Period of Public Expression:

Correspondence: Betty Little Response on Bullet Aid being unavailable at this time.

Consent Agenda Motion: Sue Matzner and second by John Schroeter

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Motion to accept as presented made by Sue and seconded by John S.; Unan.

Director's Report: Accepted as Presented. Discussion ensued as to:

Use of community event room.

Statistical Downtrend in requests from other libraries across SALS

Committee Reports:

-Personnel: Bridgette Connelly Howe, Sue Matzner

-Budget/Finance: Gina Colburn, John Gitto, John Schroeter

-Policy Suzanne Glebus, Sue Matzner

-Building & Grounds: John Schroeter, Mike Sullivan

Painting is ongoing, trimming is underway

-Long Range Planning: Elaine Cowin, John Gitto, Esther McTague, Bridgette Connelly Howe

The committee has begun writing objectives for the 4 identified goals.

-Outreach: John Schroeter

All is well

-Fundraising: Suzanne Glebus, Bridgette Connelly Howe, Sue Matzner

Meeting Scheduled for June 24 at 3:30.

Old Business:

- Sexual Harassment Prevention Training will be on June 28th at 1:30.
- Chimney Cap and liner alterations is under review.

New Business:

- Consideration of hiring cleaning service for 2021.
- New No Smoking law prohibiting smoking within 100 feet of library entrance will go into effect June 19, 2019.
- Contact Derek for weeding patio area

Period of Public Expression: None

Next Board Meeting: Thursday July 11, 2019 (Second Thursday of each month) at 11:00.

Other Business: None

Motion to Adjourn Meeting: Motion made by John Schroeter at 12:00 PM, Second by Sue Matzner.
Unanimous.

Minutes Approved at 11 July 2019 Board of Trustees Meeting