

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
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THE RICHARDS LIBRARY BOARD OF TRUSTEES 14 March 2019 MEETING

The meeting was called to Order at 11:02 AM on 14 March 2019, by President Esther McTague

Roll Call of Members:

Present: Esther McTague, John Schroeter, Sue Matzner, John Gitto
Excused Members Absent: Suzanne Glebus, Bridgette Connelly-Howe, Suzanne Marthins
Unexcused Absence: None
Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer; Michael Sullivan, Director

Period of Public Expression: None

Correspondence: None

Consent Agenda Motion: Motion to Accept: Sue M. Seconded: John S. - Unanimous

- Adoption of Agenda
- Approval of Prior Meeting Minutes
- Treasurer/Financial Officer Report
 1. Report of Receipts and Disbursements - See Monthly Financials
 2. Warrants - See Monthly Financials

Director's Report: Accepted as presented. Discussion ensued concerning Small Tales Shamrock Bear program and other upcoming programs

Committee Reports: The President and Director are de facto members of all committees

- Personnel & Nominating: B. Connelly-Howe, S. Marthins, S. Matzner – Nothing to report
- Budget/Finance: G. Colburn, J. Gitto, J. Schroeter – Nothing to report
- Policy: S. Glebus, S. Matzner – Whistleblower Policy still on-going
- Building & Grounds: J. Schroeter, M. Sullivan – Nothing to report
- Long Range Planning: E. Cowin, J. Gitto, B. Connelly-Howe – Elaine reported that the Community Forum went very well collecting 30 print and 30 on-line surveys to date. Many thanks to Esther and John G. for spending the day at the library.
- Outreach: J. Schroeter – All is well
- Fundraising: S. Glebus, B. Connelly-Howe, S. Matzner – Nothing to report

Old Business:

- Preserve NY Grant submitted; review to commence 3/25/2019.
- Website is being continually updated and is now live.
- Oaths of Office conducted for Susan Matzner and John Gitto.

New Business:

- Change of By-Laws-Number of voting members from 2018 NYS Annual Library Report (the entire Board must be present for a change to the by-laws).
- End Fines for Children-The practice is under review and is to be considered by the Board at a future meeting.
- Ending Certificate of Insurance/Liability for Community Room Use; not recommended by our insurance company.
- Tax Levy Vote: Create presentation for the public. Promote the Vote; Presentation will be ready for April meeting and the Board will consider ideas to promote the vote to be discussed at the April meeting

Period of Public Expression: None

Next Board Meeting: Thursday, April 11, 2019 at 11:00 AM

Other Business: None

Motion to Adjourn Meeting: Motion to Accept: John S. Seconded: Sue G. @ 12:01 PM

Minutes Approved at 10 April 2019 Board of Trustees Meeting