

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
36 ELM STREET
WARRENSBURG, NEW YORK 12885-1625
(518) 623-3011
(518) 623-2426 – FAX

THE RICHARDS LIBRARY BOARD OF TRUSTEES OCTOBER 2020 MEETING

The meeting was called to Order at 10:34 AM on Tuesday, October 6, 2020 by president Esther McTague.

Roll Call of Members:

Present: Esther McTague, John Schroeter, Suzanne Glebus, Sarah Gebbie-Measeck

Excused Members Absent: John Gitto, Sue Matzner

Non-Voting Members: Gina Colburn, Treasurer; Elaine Cowin, Secretary; Michael Sullivan, Director

Public:

Guest: SALS Director Sara Dallas

Period of Public Expression: None

Correspondence: None

Consent Agenda Motion: John Schroeter, Second Suzanne Glebus, Unanimous.

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Director's Report: Accepted as Presented. Discussion ensued as to the need for a pay scale for employees. Further discussion will be entertained at the budget and finance committee meeting in November.

Committee Reports:

-Personnel:

-Budget/Finance:

-Policy: Mike had reviewed all relevant policies from the compliance calendar and no further updating is necessary at this time. A motion was made to accept the policies as written by John Schroeter, second by Sarah Gebbie-Measeck. Unanimous.

-Building & Grounds: Meeting with Rowland Butler Mays later in October to discuss progress/completion of the building conditions survey.

- Ad Hoc:
- Outreach:
- Fundraising:

Old Business:

New Business:

Sara Dallas, SALS Director, expressed gratitude to Mike for his work throughout the pandemic. She explained that 22.6 percent of SALS funding has been cut and the same is anticipated for next year. Impact to member libraries includes the suspension of Challenge Grants, and cuts to continuing education. Other SALS cost cutting measures includes cuts to travel and consulting fees. At this point no reduction in delivery is planned or no JA fee raise as retirements within SALS will offset. She reminded us of the new minimum standards, but we are already up to speed. Sara queried how SALS can help us

Period of Public Expression: None

Next Board Meeting: Tuesday, 3 November at 10:00 AM.

Other Business:

A tentative date of October 30/2020 was set for annual Sexual Harassment training. Mike is looking into Google Classroom to continue story time in the school. The newly expanded COVID Schedule will commence October 12, 2020. Thus far Mike has received 6 applications for the library opening.

Motion to Adjourn Meeting: Motion made at 11:40 by: John Schroeter. Seconded by: Suzanne Glebus. Unanimous.

Minutes Approved at 3 November 2020 Board of Trustees Meeting