

# THE RICHARDS LIBRARY



## “A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901  
36 ELM STREET  
WARRENSBURG, NEW YORK 12885-1625  
(518) 623-3011  
(518) 623-2426 – FAX

### THE RICHARDS LIBRARY BOARD OF TRUSTEES JULY 2019 MEETING

The meeting was called to Order at 11:15 AM on July 11, 2019, by President Esther McTague.

#### **Roll Call of Members:**

Present: Esther McTague, John Gitto, Sue Matzner, Sarah Gebbie-Measeck, Suzanne Glebus

Excused Members Absent: John Schroeter, Bridgette Connelly-Howe

Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer; Frank Romano, Financial Consultant; Michael Sullivan, Director

#### **Period of Public Expression: None**

#### **Correspondence:**

-Approval received of Preserve NY Grant of \$4,000. Funds will be used to hire Landmark Consulting; will do survey of windows and front entrance.

**Consent Agenda Motion:** Motion to approve made by Sue M. Second by John G. Unan.

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials
2. Warrants - See Monthly Financials

**Director's Report:** Accepted as Presented.

-Discussion ensued as to elevator problems and “That’s My Brick” fundraiser.

#### **Committee Reports:**

-Personnel: Bridgette Connelly Howe, Sue Matzner

-Budget/Finance: Gina Colburn, John Gitto, John Schroeter

-Policy: Suzanne Glebus, Sue Matzner; Meeting date set for 726 at 10:30 AM.

-Building & Grounds: John Schroeter, Mike Sullivan: Andy is repairing chairs.

-Long Range Planning: Elaine Cowin, John Gitto, Esther McTague, Bridgette Connelly Howe

-Outreach: John Schroeter

-Fundraising: Suzanne Glebus, Bridgette Connelly-Howe, Sue Matzner

**Old Business:**

-That's my brick presentation.

**New Business:**

-Swearing in of Sarah Gebbie-Measeck.

-New laptops have arrived.

-Next phase of "Pushing the Limits" is set to begin in the fall of 2019.

-Handicapped parking lot resealing.

-Disbursement of monetary gift to library.

**Period of Public Expression:** None

**Next Board Meeting:** Thursday August 8, 2019 at 11:00 AM.

**Other Business:** None

**Motion to Adjourn Meeting:** Motion made by Suzanne G., Second by Sue Matzner at 12:10 PM. Unanimous.

**Minutes Approved at 8 August 2019 Board of Trustees Meeting**